

## Charter Bus Rental Contract Safety Addendum

While the St. Vrain Valley School District is aware that many of the laws, regulations, guidelines and or procedures required for the safe operation of a school bus do not apply to the over-the-road motor coach , the District requires the following safety and security guidelines be followed as part of any agreement to transport district students and staff using such vehicles:

1. The charter provider shall ensure the operator/s designated for any St. Vrain Valley School District excursion have been briefed and understand all aspects of this document.
2. Every individual riding in the vehicle must have a physical seat. Further, the number of riders in the vehicle shall not exceed the number of installed seats.
3. Driver shall not permit riders to stand and/or sit in the aisle.
4. In the event of a vehicle break down, the vehicle operator/charter provider will:
  - a. Make the safety and security of the passengers their primary focus until the issue has been resolved.
  - b. Immediately relay the specifics regarding the breakdown to the Director of Transportation or their designee. *(Weekdays before 5:00 PM call 303-702-7540,Weekends and/or after 5:00PM call 303-682-7239)*
  - c. If the vehicle breakdown has occurred at an unsafe location, operator/charter provider shall be permitted to move the vehicle to a safer location if it all possible.
  - d. If vehicle is not capable of being moved and deemed unsafe for passengers, the operator/charter provider along with the assistance of the district sponsor shall assist in the safe evacuation of all passengers to a safe staging area away from the roadway.
  - e. If the disabled vehicle is part of a convoy, the operator/charter provider may be permitted to temporarily exceed the seating capacity of the other vehicle to relocate the passengers from the inoperative vehicle to a safe staging area a short distance away to await alternate transportation.
5. The charter provider shall not permit nor ignore the unlawful behaviors of any passenger riding in the vehicle. Such behaviors shall include, but are not limited the possession and or consumption of drugs and/or alcohol. Should the operator/s witness or become aware of such behaviors, it shall be their responsibility to immediately report such behaviors to the school sponsor/s riding the in the vehicle. In addition, the operator shall contact the Director of Transportation or their designee. *(Weekdays before 5:00 PM call 303-702-7540,Weekends and/or after 5:00PM call 303-682-7239)*

It is understood that this document must be signed by a company representative of vendor winning the bid. Such signature shall be considered compliance with respect to those guidelines above. Addendum must be signed and returned before St. Vrain Valley Schools will make and/or honor any contract for transportation services.

Vendor Name: \_\_\_\_\_

Date: \_\_\_\_\_

Trip Name or Description: \_\_\_\_\_

Signature of Representative: \_\_\_\_\_

Printed Name of Representative: \_\_\_\_\_