# Four Assessment Types Inventory Tool

September 2025, Version 1

## Purpose

The purpose of the Assessments Inventory Tool is to provide district and/or school-level teams a systematic way of creating a screening process that is aligned to their desired outcomes and that clearly identifies the target population, administration frequency and schedule, resources, materials, and funding needed, and training required for staff.

## Procedure

With a multi-disciplinary team, review the current Assessments that are available in your system. Use the chart below with guiding questions as you create a school-level screening process. Prior to completing this needs assessment, the school-level team should identify the purpose of the screenings (evaluate curriculum, instruction, interventions; identify students who need additional assessments; decision regarding resource allocations, school-wide improvement efforts; etc).

## Universal Screening Assessments

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| **Name and Purpose of assessment** | **Desired Outcomes** (behavior, academic, SEL) and Outcome Measures | **Alignment**  (What goal, initiative, or priority is this aligned to) | **Target Population** (grade levels, subgroups, demographics) | **Timing** (Frequency + Schedule for both administration of screening and reviewing and sharing results) | **Staff Roles** (who conducts, scores, interprets, and shares results) | **Resources/Materials/**  **Funds Needed**  (Time needed, personnel needed, funds to purchase and analyze, training costs for staff) | **Staff Training** (who, what, how) |
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## Diagnostic Assessments

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| **Name and Purpose of assessment** | **Desired Outcomes** (behavior, academic, SEL) and Outcome Measures | **Alignment**  (What goal, initiative, or priority is this aligned to) | **Target Population** (grade levels, subgroups, demographics) | **Timing** (Frequency + Schedule for both administration of screening and reviewing and sharing results) | **Staff Roles** (who conducts, scores, interprets, and shares results) | **Resources/Materials/**  **Funds Needed**  (Time needed, personnel needed, funds to purchase and analyze, training costs for staff) | **Staff Training** (who, what, how) |
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## Formative Assessments

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| **Name and Purpose of assessment** | **Desired Outcomes** (behavior, academic, SEL) and Outcome Measures | **Alignment**  (What goal, initiative, or priority is this aligned to) | **Target Population** (grade levels, subgroups, demographics) | **Timing** (Frequency + Schedule for both administration of screening and reviewing and sharing results) | **Staff Roles** (who conducts, scores, interprets, and shares results) | **Resources/Materials/**  **Funds Needed**  (Time needed, personnel needed, funds to purchase and analyze, training costs for staff) | **Staff Training** (who, what, how) |
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## Summative Assessments

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| **Name and Purpose of assessment** | **Desired Outcomes** (behavior, academic, SEL) and Outcome Measures | **Alignment**  (What goal, initiative, or priority is this aligned to) | **Target Population** (grade levels, subgroups, demographics) | **Timing** (Frequency + Schedule for both administration of screening and reviewing and sharing results) | **Staff Roles** (who conducts, scores, interprets, and shares results) | **Resources/Materials/**  **Funds Needed**  (Time needed, personnel needed, funds to purchase and analyze, training costs for staff) | **Staff Training** (who, what, how) |
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## References

This tool was adapted using the following resource:

Center on Multi-Tiered System of Supports. (2025). *Guide to Designing the Screening Process.* American Institutes for Research. [https://mtss4success.org/resource/guide-designing-screening-process](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmtss4success.org%2Fresource%2Fguide-designing-screening-process&data=05%7C02%7CDaldegan_E%40cde.state.co.us%7C63d72dfa0b7642fdcfc008ddf60e5e80%7Ca751cfc81f9a4edb83709f1c6d4bea5a%7C0%7C0%7C638937263786294677%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=xchoVOr8eIjno2vqe9boZrgWtnvJk4GLGX6UXQ0ErZo%3D&reserved=0). Used with permission.