



COLORADO
Department of Education

Funding Opportunity

Applications Due: Thursday, September 13, 2018 by 11:59 pm

Application Information Webinar: Tuesday, August 21, 2018 at 1:00 pm

Letter of Intent Due: Friday, August 24, 2018 by 11:59 pm

TITLE V STATE SEXUAL RISK AVOIDANCE EDUCATION GRANT

The State Sexual Risk Avoidance Education (SRAE) Program is authorized and funded by Section 510 of the Social Security Act (42 U.S.C. § 710), as amended by section 50502 of the Bipartisan Budget Act of 2018 (Pub. L. No. 115-123), and as further amended by section 701 of Division S of the Consolidated Appropriations Act, 2018 (Pub. L. No. 115-141).

For program questions contact:

Benjie Blase, Health and Wellness Unit
Blase_B@cde.state.co.us | 303-912-4073

For fiscal/budget questions contact:

Marti Rodriguez, Office of Grants Fiscal Management
Rodriguez_M@cde.state.co.us | 303-866-6769

For RFP-specific questions contact:

Kim Burnham, Competitive Grants and Awards
Burnham_K@cde.state.co.us | 303-866-6916



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Colorado Title V State Sexual Risk Avoidance Education Grant

Applications Due: Thursday, September 13, 2018 by 11:59 pm

Introduction

The Colorado Title V State Sexual Risk Avoidance Education (SRAE) Grant Program is part of a comprehensive approach to adolescent well-being that seeks to support Colorado youth in developing and navigating healthy relationships and in making decisions that result in reduced teen pregnancy and sexually transmitted infections (STIs), including HIV.

A comprehensive approach to health is at the forefront of Colorado's Comprehensive Health and Physical Education standards (<https://www.cde.state.co.us/cohealth/statestandards>), which include abstinence (Sexual Risk Avoidance Education SRAE) education throughout all grade levels. Congress amended Section 510 of the Social Security Act (42 U.S.C. § 710) in FY 2018 to enable states, territories, or other entities to implement education exclusively on sexual risk avoidance. Title V SRAE supports funding to states and territories to provide education to youth that normalizes the optimal health behavior of avoiding non-marital sexual activity. The program is designed to teach youth personal responsibility, self-regulation, goal setting, healthy decision-making, a focus on the future, and the prevention of youth risk behaviors such as drug and alcohol usage without normalizing teen sexual activity. A complete definition as well as federal guidance regarding SRAE is in **Part IC** of this application.

According to the Comprehensive Health and Physical Education standards, by the end of eighth grade students will have developed mastery about the benefits of sexual risk avoidance combined with information about contraception. Through the awards from this grant program, the state will be able to support local efforts in ways that individual communities deem appropriate to provide comprehensive sexual health services to their students and citizens.

Purpose

Grant funds will be awarded to providers of SRAE programs that support local efforts to promote positive youth development, including leading youth in developing and navigating healthy relationships and making decisions that result in reduced teen pregnancy and STIs, including HIV, and teaches to the Colorado Comprehensive Health Education Standards.

Applicants are encouraged to use evidence-based or evidence-informed teen pregnancy prevention curricula as their primary program(s) for this grant. The Colorado Department of Education is committed to giving youth information and skills that are solidly based in the scientific literature. CDE will allow applicants to choose their own SRAE program, provided the curricula can be successfully, reliably and broadly applied across many populations and among diverse audiences and locations. Many of the elements for a successful curricula can be identified in documents such as the SMARTool and the CDC Health Education Curriculum Assessment Tool (HECAT). These tools provide critical elements to success in implementing programs to positively change youth behavior. For more information on SMARTool, go to:

<https://www.myrelationshipcenter.org/getmedia/dbed93af-9424-4009-8f1f-8495b4aba8b4/SMARTool-Curricula.pdf.aspx>. Information on (HECAT) is located at: <https://www.cdc.gov/healthyouth/HECAT/index.htm>.

Applicants are encouraged to reach teen populations at most risk such as, but not limited to, Native Americans and other minority youth; youth aging out of foster care; parenting youth; runaway and homeless youth; lesbian, gay, bisexual, transgender, and queer (LGBTQ) youth; youth with developmental disabilities; and youth residing in areas with high teen birth rates. Programs and curricula utilized should be evidence-based/evidenced informed, sensitive and inclusive to participants of all races, ethnicities, and classes, and identities.

Eligible Applicants

Eligible applicants are nonprofit organizations, after-school programs, and community organizations throughout Colorado that provide SRAE curricula and/or program(s) to youth. School districts are ineligible to apply for this funding opportunity (HB13-1081).

Applicants that have previously received funds from the former “Title V Abstinence Education Grant (AEGP)” may apply for this funding opportunity, but their application should describe current grant funded activities and service under the current Title V AEGP grant and should demonstrate how, activities and services will be expanded, augmented, or sustained. There is no guarantee that current grantees will be awarded.

Priority Consideration

Available grant funding will be distributed to applicants demonstrating high need based on priority criteria.

Priority will be given to applicants serving populations ages 10-19 at most risk such as but not limited to:

- Youth aging out of foster care;
- Parenting youth;
- Runaway and homeless youth;
- Minority teens including Native Americans;
- LGBTQ youth;
- Youth with developmental disabilities;
- Youth residing in areas with high teen birth rates; and
- Parent education for those youth involved in the SRAE programs.

Priority will also be given to applicants using evidence-based/evidenced-informed SRAE pregnancy prevention programs based on best practices and sound theoretical frameworks for direct student services.

Available Funds

Approximately \$542,000 is available for grantees for the 2018-2019 school year. Individual awards will range between \$50,000 and \$150,000, with an average anticipated individual award of \$100,000. CDE anticipates to award grants for a two-year period, contingent upon continued federal appropriations and upon grantees meeting all grant, fiscal, and reporting requirements.

Use of Funds

Funds must be used in a manner consistent with program requirements. Allowable grant activities include:

- Direct student SRAE programs;
- SRAE classroom curricula and instruction;
- SRAE after-school Positive Youth Development programs;
- One staff member to attend the federally sponsored Teen Pregnancy Prevention Youth Conference usually held in DC or the Maryland area.

To support the allowable grant activities, allowable purchases include, but are not limited to:

- Curricula/programs;
- Salary and benefits;
- Materials;
- Equipment;
- Training related to the selected SRAE curriculum/program;
- Light snacks for youth activities and parent education meetings (justify why snacks should be allowed)
- In-state travel related to programs and SRAE certification training;

- Out-of-state travel for one staff member to attend the federally sponsored Teen Pregnancy Prevention Youth Conference;
- 20% of total budget may be used to evaluate the SRAE program (See Local Program Evaluation section on page 7 for criteria).

Allowable administrative costs include:

- Usual and recognized overhead, including indirect rates for all consortium organizations that have a federally approved indirect cost rate;
- Management and oversight of specific project components funded under this program; and
- Development and submission of the application document.

Indirect costs:

- Applicants that are non-profit organizations may charge indirect costs if they have an approved Indirect Cost Agreement with U.S. Department of Education. **Please submit a copy of the indirect cost Agreement with the U.S. Department of Education with the application.**

Funds cannot be used for the following purposes:

- To supplant or replace current public or private funding;
- To supplant ongoing or usual activities of any organization involved in the project;
- To purchase or improve land, or to purchase, construct, or make permanent improvements to any building;
- To reimburse pre-award costs;
- Food for trainings;
- To support planning efforts and other activities associated with the program or application;
- For fundraising, political education, or lobbying activities;
- Media, advertising or development of curriculum; and
- Although an allowable cost with the federal government, CDE will not allow the expenditure of dues and/or membership fees to any organization.

Program Requirements

Programs may be implemented in after-school settings, within classroom settings in schools or communities. Applicants are also encouraged to incorporate direct services to youth through SRA programs that provide further connectedness to the school or community as well as parent education are also encouraged.

All programs should incorporate the Colorado Comprehensive Health and Physical Education standards into programs and materials, particularly Standard 2 (GLS: Healthy Sexuality), and where applicable standard 3 (Social Emotional Wellness), and standard 4 (Prevention and Risk Management). Providers should also ensure that programs are consistent with the state statute, HB-07-1292 (http://www.cde.state.co.us/sites/default/files/documents/healthandwellness/download/1292_enr.pdf) concerning medically accurate sex education. Additionally, programs must incorporate effective strategies that have demonstrated impacts on delaying initiation of sexual activity.

Applicants must incorporate positive youth development (PYD) into their programming. Over time, practitioners, policymakers, funders, and researchers determined that promoting positive asset building and considering young people as resources were critical strategies. As a result, the youth development field began examining the role of resiliency — the protective factors in a young person's environment — and how these factors could influence one's ability to overcome adversity. Those factors include, but not limited to:¹

¹ <https://youth.gov/youth-topics/positive-youth-development>

- family support and monitoring
- caring adults
- positive peer groups
- strong sense of self
- self-esteem
- future aspirations
- and engagement in school and community activities

To ensure organizations use effective programming, SRAE programs must, at a minimum, implement evidence-based or evidence-informed programming that complies with the following requirements:

- Provide data that demonstrates how the selected intervention and overall proposal systematically applies key program elements that have been found to be effective in positive youth behavior change, especially delaying initiation of sexual activity, returning to a lifestyle without sex, and refraining from non-marital sex.
- Teach the benefits associated with personal responsibility, self-regulation, goal setting, healthy decision-making, healthy relationships, avoiding poverty, resisting sexual coercion and dating violence and other youth risk behaviors, such as drug and alcohol usage.
- Provide formal training for facilitators/educators on the program strategies, approaches, and interventions. This training must be delivered by professionals who can provide follow-up technical assistance to facilitators.
- Link program participants to services with local community partners and other agencies that support the health, safety, and well-being of program participants. The partnering agencies should share a commitment for optimal health outcomes which do not normalize teen sex.

Applicants must review their effective programs to determine whether the interventions can be adapted subject to copyright restrictions, implemented with fidelity, and adhere to the core curriculum components to meet the requirements of programs designed for this grant. The selected interventions must be promising practices, or have evidence of effectiveness with the target populations and adhere to the following requirements:

- Interventions and/or strategies selected must be medically accurate and complete age-appropriate with regard to the developmental stage of the intended audience, and culturally appropriate, recognizing the experiences of youth from diverse communities, backgrounds, and experiences.
- Education on sexual risk avoidance must ensure that the unambiguous and primary emphasis and context for each topic described below is a message to youth that normalizes the optimal health behavior of avoiding non-marital sexual activity.
 - a) The holistic individual and societal benefits associated with personal responsibility, self-regulation, goal setting, healthy decision making, and a focus on the future.
 - b) The advantage of refraining from non-marital sexual activity in order to improve the future prospects, and physical and emotional health of youth.
 - c) The increased likelihood of avoiding poverty when youth attain self-sufficiency and emotional maturity before engaging in sexual activity.
 - d) The foundational components of healthy relationships and their impact on the formation of healthy marriages and safe and stable families.
 - e) How other youth risk behaviors, such as drug and alcohol usage, increase the risk for teen sex.
 - f) How to resist and avoid, and receive help regarding, sexual coercion and dating violence, recognizing that even with consent teen sex remains a youth risk behavior.

Applicants will assure that all youth-serving staff implementing programming is sensitive to the needs of youth and the demographic they serve. Programs and curricula utilized must be evidence-based/evidenced-informed, sensitive and inclusive to participants of all races, ethnicities, and classes, and LGBTQ students. Grantees will show how they will prevent and respond to harassment or bullying within their programs. They will promote the social wellbeing of all youth and be prepared to address any trauma experienced by youth they serve by taking appropriate action such as reporting, if necessary.

Providers will be required to include in the application and maintain a comprehensive list of providers and give referrals should students need further assistance. Referral resources should include, but not be limited to:

- Substance use, abuse and addiction
- Tobacco cessation
- Mental health services
- Intimate partner violence and dating violence

The description of providers must identify referral resources, include information about how referrals will be made to other services and programs, and how follow up will take place, when appropriate. Programs should encourage enrolling eligible youth in health assistance programs such as Medicaid and Children's Health Insurance Program (CHIP), or any other federal or state assistance program for which they may be eligible. Referral services on contraception may not include demonstrations, simulations, or distribution of contraceptive devices (per Section 510, Sexual Risk Avoidance Education (b) (4)).

Applicants may not use federal funds under this award to support inherently religious activities, including, but not limited to, religious instruction, worship, prayer, or proselytizing (45 CRF Part 87)

(https://www.acf.hhs.gov/sites/default/files/assets/general_terms_and_conditions_mandatory.pdf).

Local Program Evaluation

Applicants may conduct evaluations on their individual evidenced-based/evidenced-informed programs and may designate up to 20% of their budget to support evaluation.

In accordance with legislation, any SRAE research and evaluation conducted or supported must be:

- Rigorous, meaning that they utilize:
 - Established scientific methods for measuring the impact of an intervention or program model in changing behavior (specifically sexual activity or other sexual risk behaviors, or reducing pregnancy among youth); or
 - Other evidence-based methodologies
- Evidence-based/evidence-informed
- Designed and conducted by independent researchers who have experience in conducting and publishing research in peer-reviewed outlets.

Local evaluation must ensure that the evaluation:

- Answers important questions of interest to the state and to the larger field of sexual risk avoidance education;
- Includes an appropriate evaluation design;
- Addresses sexual risk avoidance outcomes, specifically, sexual activity, or other sexual risk behaviors, or reducing pregnancy among youth;
- Addresses outcomes, including self-regulation; and
- Meets expectations of rigor that ACF provides through a system of technical assistance for grantees and their local evaluators.

There are three types of methodologies that are permitted for local evaluations, to include:

- Impact evaluations: efficacy/effectiveness studies that have a control/comparison group that either receives no services or distinct services from the intervention group
- Comprehensive needs assessments: scientific/systematic investigations which identify needs and challenges around a given issue, determines root causes, identifies current barriers to addressing the need, and sets priorities for future actions; and
- Descriptive studies: studies that both document and link both program implementation (i.e., activities/components/program delivery) and participant outcomes.

ACF will select a subset of projects, e.g. state-led programs, or sub-awardee programs, funded under this announcement to participate in one or more rigorous federal evaluations. All states and sub-awardees will be required to participate, if selected, and must give their assurance that they will participate.

Reporting Requirements

Title V SRAE grantees will receive at least 2-3 site visits by CDE each year of the grant.

Additionally, the applicant will twice-annually provide CDE the following information:

- a. Progress Report Sections A-D (see **Attachment C**)
- b. Narrative (see **Attachment D**)
- c. Strategy/plan/staffing changes;
- d. Implementation checklist;
- e. Intended deliverables for the upcoming grant year;
- f. Internal/External outputs and outcomes;
- g. Success Story (when applicable)
- h. Grant Evaluation/Data Collection
- i. Annual Financial Report (due November 1, 2019)

Data Privacy

CDE takes seriously its obligation to protect the privacy of student Personally Identifiable Information (PII) collected, used, shared, and stored. PII will not be collected through the Title V Sexual Risk Avoidance Education Grant Program. Grantees will be responsible for obtaining school approval for surveys, their own program surveys and data collection. All program evaluation data will be collected in the aggregate and will be used, shared, and stored in compliance with CDE's privacy and security policies and procedures.

Review Process and Timeline

Applications will be reviewed by peer reviewers to ensure they contain all required components and contain complete and adequate responses to the application according to the scoring rubric. Applicants will be notified of final award status no later than **Monday, October 1, 2018**.

Note: This is a competitive process – applicants must score at least 94 points out of the 135 possible points to be approved for funding. Applications that score below 94 points may be asked to submit revisions that would bring the application up to a fundable level. There is no guarantee that submitting an application will result in funding or funding at the requested level. All award decisions are final. Applicants that do not meet the qualifications may reapply for future grant opportunities as funds become available.

Duration of Grant

Funding is anticipated to begin in October 2018. The grant is a reimbursement grant and will be awarded for one year, FY 2018. FY 2018 funded applicants are not guaranteed funding beyond FY 2018 year at this time.

Continuation of the funding will depend on grantees meeting all requirements and goals. Once requirements are met, the FY 2018 grantees will not be required to re-apply, but will be required to submit a Letter of Intent (LOI) and all other required reporting for FY 2019. FY 2018 funds must be expended by September 30, 2019. There will be no carryover of funds.

Technical Assistance

An application training webinar will be held on **Tuesday, August 21, 2018 from 1-2 pm**. Register for this technical assistance via Eventbrite at <https://coloradotitlevapplicationwebinar.eventbrite.com>. If you have questions or issues regarding registration, please email CompetitiveGrants@cde.state.co.us.

If interested in applying for this funding opportunity, please submit the Intent to Apply (**Attachment B**) via SurveyMonkey at https://www.surveymonkey.com/r/ColoradoTitleVgrant_loi by **Friday, August 24, 2018 by 11:59 pm**.

Submission Process and Deadline

Submit the electronic copy of the application (in PDF format) and the CDE-approved electronic budget (in Excel format) to CompetitiveGrants@cde.state.co.us by **Thursday, September 13, 2018 by 11:59 pm**.

The electronic version should include all required components of the application as one document. **Please attach the electronic budget workbook in Excel format as a separate document.**

Incomplete or late applications will not be considered. If you do not receive an email confirmation of receipt of your application within 24 hours of the deadline, please email CompetitiveGrants@cde.state.co.us.

Application materials and budget are available for download on the CDE website at http://www.cde.state.co.us/healthandwellness/title_v.

Submit the electronic copy of the application and electronic budget to:

CompetitiveGrants@cde.state.co.us

By: **Thursday, September 13, 2018 by 11:59 pm**

Application Format

- The total narrative (Part II) of the application **cannot exceed 10 pages**. Please see below for the required elements of the application.
- Typed applications are strongly preferred and should be submitted in 12-point font and single-spaced with 1-inch margins and numbered pages.
- All pages should be on standard letter size paper, 8-1/2" x 11."
- The signature page must include original signatures.

Required Elements

The format outlined below must be followed in order to assure consistent application of the evaluation criteria. **See evaluation rubric for specific selection criteria needed in Part II (pages 17-23).**

Part I: Application Introduction (not scored, does not count toward page limit)

IA: Cover Page

IB: Assurances Form

IC: Executive Summary (no more than 1 page)

Part II: Narrative (cannot exceed 10 pages)

Priority Considerations

Section A: Needs Assessment

Section B: Proposed Program Description

Section C: Program Implementation

Section D: Sustainability

Section E: Budget Narrative and Electronic Budget Spreadsheet

(The Electronic Budget attachment to the application does not count toward page limit for the narrative.)

Colorado Title V State Sexual Risk Avoidance Education Grant

Part IA: Cover Page			
<i>(complete and attach as the first page of application submission)</i>			
Provider Information			
Provider Name:			
Mailing Address:		DUNS #:	
Authorized Representative Information			
Name:		Title:	
Telephone:		E-mail:	
Signature:			
Program Contact Information			
Name:		Title:	
Telephone:		E-mail:	
Signature:			
Fiscal Manager Information			
Name:			
Mailing Address:			
Telephone:		E-mail:	
Signature:			
Type of Provider			
<i>(check box below that best describes your organization)</i>			
<input type="checkbox"/> Nonprofit Organization <input type="checkbox"/> After-School Program <input type="checkbox"/> Community Organization			
Region			
<i>(indicate region of Colorado this program will directly impact)</i>			
<input type="checkbox"/> Metro <input type="checkbox"/> Pikes Peak <input type="checkbox"/> North Central <input type="checkbox"/> Northwest <input type="checkbox"/> West Central <input type="checkbox"/> Southwest <input type="checkbox"/> Southeast <input type="checkbox"/> Northeast			
Name of Sexual Risk Avoidance Education Program: <i>Applicants are strongly encouraged to use an evidence-based/evidence informed Sexual Risk Avoidance program.</i>			
Recipient Schools/Districts			
<i>(list all schools/districts impacted by this funding – additional rows may be added)</i>			
Grant Information			
The following information will be verified by CDE and considered in the funding decision:			
Amount Requested			
<i>(indicate the total amount of funding you are requesting for this grant)</i>			
Year 1 (2018-2019)	\$		

Note: If grant is approved, funding will not be awarded until all signatures are in place. Please attempt to obtain all signatures before submitting application.

Colorado Title V State Sexual Risk Avoidance Education Grant

Part IB: Program Assurances *(complete and attach after Part IA)*

The applicant's Authorized Representative and the Program Contact Manager must complete and sign their approval of the assurances, contents of the application and the receipt of program funds. Applicant will date and sign that they hereby apply for and, if awarded, accepts the state funds requested in this application. In consideration of the receipt of these grant funds, the Board of the agency agrees that the General Assurances form for all state funds and the terms therein are specifically incorporated by reference in this application. The Board also will certify that all program and pertinent administrative requirements will be met. These include the Office of Management and Budget Accounting Circulars, and the Department of Education's General Education Provisions Act (GEPA) requirement.

 Name of Organization , hereby applies for and if awarded, accepts the state funds as requested in this application. In compliance of these grant funds, the organization certifies that all program and pertinent administrative requirements will be met. In addition, the organization agrees to the following:

1. The applicant will biannually provide the Colorado Department of Education the following information:
 - Progress Report Sections A-D
 - Narrative (See Attachment D)
 - Success Story (if applicable)
 - Grant Evaluation/Data Collection
 - Annual Financial Report (due November 1, 2019)Agree _____ (Initial)

2. If selected by the Administration for Children and Families (ACF), CDE and the grantee will be required under Title V State SRAE announcement to participate in a rigorous federal evaluation. Agree _____ (Initial)

3. Funded projects will maintain appropriate fiscal and program records and conduct fiscal audits of this program as a part of their regular audits. Fiscal and program records will be maintained according to grant requirements. Agree _____ (Initial)

4. If any findings of misuse of these funds are discovered, project funds will be returned to CDE. Agree _____ (Initial)

5. The grantee will maintain sole responsibility for the project even though subcontractors may be used to perform certain services. Agree _____ (Initial)

6. The applicant will not discriminate against anyone regarding race, gender, sexual orientation, national origin, color, disability, or age. Explain how your program considers and identifies the needs of all students, including the needs of lesbian, gay, bisexual, transgender, and how the programs will be inclusive of and non-stigmatizing toward such participants.

Briefly describe how your program complies:

7. The work of personnel supported through this grant, directly supports the accomplishment of the program goals.

Briefly describe:

8. Funded programs must comply with Colorado CRS 22-1-110.5, "Education regarding human sexuality-prior written notice to parent-content standards."

<https://www.cde.state.co.us/cohealthpe/policiesandguidelines>

Briefly describe your process to obtain parent consent:

9. Funded programs must align with the Colorado Comprehensive Health and Physical Education Standards.

<https://www.cde.state.co.us/standardsandinstruction/casreview-spring2018committeerecommendations-ch>

Indicate how your program aligns with the standards:

10. Funded programs must comply with the State Sexual Risk Avoidance Education (SRAE) Program authorized and funded by Section 510 of the Social Security Act (42 U.S.C. § 710), as amended by section 50502 of the Bipartisan Budget Act of 2018 (Pub. L. No. 115-123), and as further amended by section 701 of Division S of the Consolidated Appropriations Act, 2018 (Pub. L. No. 115-141). (see **Part IC**).

Briefly describe how your curriculum complies:

11. Funded programs must comply with Section 317P(c)(2) of the Public Health Service Act (42 U.S.C. § 247b-17(c)(2)) regarding medically accurate information (see **Attachment A**). All educational materials and curricula designed, mass produced and used for instructional and information purposes are certified as medically accurate.

List source(s) for the curriculum used:

Name of Authorized Representative

Signature of Authorized Representative

Name of Program Contact Manager

Signature of Program Contact Manager

Name of Board President

Signature of Board President

Part IC: Federal Guidance for the Title V Sexual Risk Avoidance Education Grant and Signature Page *(complete and attach after Part IB)*

The State Sexual Risk Avoidance Education (SRAE) Program is authorized and funded by Section 510 of the Social Security Act (42 U.S.C. § 710), as amended by section 50502 of the Bipartisan Budget Act of 2018 (Pub. L. No. 115-123), and as further amended by section 701 of Division S of the Consolidated Appropriations Act, 2018 (Pub. L. No. 115-141). <https://www.congress.gov/bill/115th-congress/house-bill/1892/text#toc-HB0C3FCB33B3D48FDBB47D6FC206C5798>

SEC. 50502. EXTENSION FOR SEXUAL RISK AVOIDANCE EDUCATION.

(a) IN GENERAL.—Section 510 of the Social Security Act (42 U.S.C. 710) is amended to read as follows:

“SEC. 510. SEXUAL RISK AVOIDANCE EDUCATION.

“(b) PURPOSE.—

“(1) IN GENERAL.—Except for research under paragraph (5) and information collection and reporting under paragraph (6), the purpose of an allotment under subsection (a) to a State (or to another entity in the State pursuant to subsection (a)(2)) is to enable the State or other entity to implement education exclusively on sexual risk avoidance (meaning voluntarily refraining from sexual activity).

“(2) REQUIRED COMPONENTS.—Education on sexual risk avoidance pursuant to an allotment under this section shall—

“(A) ensure that the unambiguous and primary emphasis and context for each topic described in paragraph (3) is a message to youth that normalizes the optimal health behavior of avoiding nonmarital sexual activity;

“(B) be medically accurate and complete;

“(C) be age-appropriate;

“(D) be based on adolescent learning and developmental theories for the age group receiving the education; and

“(E) be culturally appropriate, recognizing the experiences of youth from diverse communities, backgrounds, and experiences.

“(3) TOPICS.—Education on sexual risk avoidance pursuant to an allotment under this section shall address **each** of the following topics:

“(A) The holistic individual and societal benefits associated with personal responsibility, self-regulation, goal setting, healthy decision making, and a focus on the future.

“(B) The advantage of refraining from non-marital sexual activity in order to improve the future prospects and physical and emotional health of youth.

“(C) The increased likelihood of avoiding poverty when youth attain self-sufficiency and emotional maturity before engaging in sexual activity.

“(D) The foundational components of healthy relationships and their impact on the formation of healthy marriages and safe and stable families.

“(E) How other youth risk behaviors, such as drug and alcohol usage, increase the risk for teen sex.

“(F) How to resist and avoid, and receive help regarding, sexual coercion and dating violence, recognizing that even with consent teen sex remains a youth risk behavior.

“(4) CONTRACEPTION.—Education on sexual risk avoidance pursuant to an allotment under this section shall ensure that—

“(A) any information provided on contraception is medically accurate and complete and ensures that students understand that contraception offers physical risk reduction, but not risk elimination; and

“(B) the education does not include demonstrations, simulations, or distribution of contraceptive devices.

“(5) RESEARCH.—

“(A) IN GENERAL.—A State or other entity receiving an allotment pursuant to subsection (a) may use up to 20 percent of such allotment to build the evidence base for sexual risk avoidance education by conducting or supporting research.

“(B) REQUIREMENTS.—Any research conducted or supported pursuant to subparagraph (A) shall be—

“(i) rigorous;

“(ii) evidence-based; and

“(iii) designed and conducted by independent researchers who have experience in conducting and publishing research in peer-reviewed outlets.

Name of organization agrees to comply with the requirements of the Title V State Sexual Risk Avoidance Education grant requirements as stated above in the Section 510 of the Social Security Act (42 U.S.C. § 710), as amended by section 50502 of the Bipartisan Budget Act of 2018 (Pub. L. No. 115-123), and as further amended by section 701 of Division S of the Consolidated Appropriations Act, 2018 (Pub. L. No. 115-141).

Name of Organization

Signature of the CEO

Date

Colorado Title V State Sexual Risk Avoidance Education Grant Selection Criteria and Evaluation Rubric

Application Scoring (CDE Use Only)

Part I:	Application Introduction	No Points
Part II:	Narrative	
	Priority Considerations	/30
	Section A: Needs Assessment	/15
	Section B: Proposed Program Description	/50
	Section C: Program Implementation	/15
	Section D: Sustainability	/10
	Section E: Budget Narrative and Electronic Budget Spreadsheet	/15
	Total:	/135

GENERAL COMMENTS: Please indicate support for scoring by including overall strengths and weaknesses. These comments are used on feedback forms to applicants.

Strengths:

-
-

Weaknesses:

-
-

Required Changes:

-
-

RECOMMENDATION: Funded _____ Funded with Changes _____ Not Funded _____

Selection Criteria & Evaluation Rubric

Part I: Application Introduction (No Points)

Cover Pages and Certification

Complete the attached cover page, signature pages, and assurances page and attach as the first pages of the application.

Executive Summary

Provide a brief description (no more than one page) of the proposed Title V Sexual Risk Avoidance Education Grant Program. This summary does not count toward the 10-page narrative page limit.

Part II: Narrative (135 Points)

The following criteria will be used by reviewers to evaluate the application as a whole. The narrative should be written in order of the scoring for review purposes. In order for the application to be recommended for funding, it must receive at least 94 points out of the 135 possible points and all required elements must be addressed. An application that receives a score of 0 on any required elements will not be funded without necessary changes.

For those applicants that have previously received funding from the Title V Sexual Risk Avoidance Education Grant Program, the expectation is that the narrative will include references to that award, where applicable. For example, discuss how the funds contributed to the program and what still needs to be accomplished. In particular, applicants should demonstrate ongoing and improved capacity in the program and a well-developed plan for sustainability.

Priority Considerations <i>(Reviewers will score Priority Considerations based on descriptions Provider writes throughout the rest of the application narrative in the proceeding scoring rubric sections. The Provider does not have to specifically write answers to the indicators in the Priority Considerations scoring rubric section).</i>	Not Addressed/ Met No Criteria <small>(information not provided)</small>	Met One or More Criteria <small>(requires additional clarification or development)</small>	Met All Criteria <small>(concise, thoroughly developed, high quality, well written response)</small>	TOTAL POINTS
1) Provider described how it will serve one or more of the following: <ul style="list-style-type: none"> • Youth aging out of foster care; • Parenting youth; • Runaway and homeless youth; • Minority teens including Native Americans; • LGBTQ youth; • Youth with developmental disabilities; and/or • Youth residing in areas with high teen birth rates. 	0	5	10	
2) Provider described the evidence-based/evidence informed program(s) and/or curricula it will implement for SRAE programs).	0	5	10	
3) Provider described how the chosen evidence-based/evidenced informed program(s) for direct student services such as mentoring,) and/or classroom instruction are based on best practices and sound theoretical frameworks.	0	5	10	
Reviewer Comments:				

TOTAL POINTS	/30
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Section A: Needs Assessment	Not Addressed/ Met No Criteria <small>(information not provided)</small>	Met One or More Criteria <small>(requires additional clarification or development)</small>	Met All Criteria <small>(concise, thoroughly developed, high quality, well written response)</small>	TOTAL POINTS
1) Describe the problems related to teen pregnancy and STIs in the Colorado region(s) that the Provider will serve with grant funds. Provide any supporting data.	0	3	5	
2) Identify the youth population(s) in the identified Colorado region(s) with the greatest need that will be served with grant funds. The youth to be served with these funds could be but not limited to: <ul style="list-style-type: none"> • Youth aging out of foster care; • Parenting youth; • Runaway and homeless youth; • Minority teens including Native Americans; • LGBTQ youth; • Youth with developmental disabilities; and/or • Youth residing in areas with high teen birth rates. 	0	3	5	
3) Describe the analysis that was conducted to identify the selected region(s) and youth population(s). Provide any supporting data.	0	3	5	
Reviewer Comments:				
TOTAL POINTS				/15

Section B: Proposed Program Description	Not Addressed/ Met No Criteria <small>(information not provided)</small>	Met One or More Criteria <small>(requires additional clarification or development)</small>	Met All Criteria <small>(concise, thoroughly developed, high quality, well written response)</small>	TOTAL POINTS
1) Describe whether Provider will provide: <ul style="list-style-type: none"> • Direct student services through Positive Youth Development; • In-classroom SRAE curricula and instruction; • After-school PYD or SRAE mentoring; and/or • Provide formal training for facilitators/educators on the program strategies, approaches, and interventions. 	0	2	3	
2) Describe how Provider will utilize evidence-based/evidence informed teen pregnancy prevention program(s) and/or curricula.	0	5	10	

3) Describe how selected program(s) and/or curricula utilized will be sensitive and inclusive to youth participants of all races, ethnicities, classes, and identities.	0	3	5	
4) Describe how program(s) and/or curricula for direct services to youth, if any, will be based on best practices and sound theoretical frameworks.	0	2	3	
5) Describe how program incorporates effective strategies that have demonstrated impacts on delaying initiation of sexual activity.	0	2	3	
6) Provide the projected number of unduplicated youth the Provider anticipates to reach through the selected program(s) and/or curricula.	0	2	3	
7) Describe how program is medically accurate, as defined in HB13-1081/HB 07-1292. Medical information must be verified or supported by the weight of research conducted in compliance with accepted scientific methods and published in peer-reviewed journals where applicable. Medical information must also comprise material that leading professional organizations and agencies with relevant expertise in the field recognize as accurate, objective and complete.	0	2	3	
8) Describe how program will incorporate the Colorado Comprehensive Health and Physical Education standards into programs and materials, particularly Standards 2 (GLS: Healthy Sexuality), and where applicable standard 3 (Social Emotional Wellness), and standard 4 (Prevention and Risk Management). Providers should also ensure that programs are consistent with the state statute, HB-07-1292.	0	3	5	
9) Describe how Provider will support local efforts that promote Positive Youth Development (PYD), including leading youth in developing and navigating healthy relationships and making decisions that result in reduced teen pregnancy and STIs, including HIV.	0	3	5	
10) Explain how all youth-serving staff implementing programming is sensitive to the needs of youth and the demographic they serve. Demonstrate how programs and curricula utilized will be evidence-based/evidenced informed, sensitive and inclusive to participants of all races, ethnicities, and classes, and LGBTQ students. Demonstrate how provider will prevent and respond to harassment or bullying within its program, promote the social wellbeing of all youth, and be prepared to address any trauma experienced by youth they serve by taking appropriate action such as reporting, if necessary.	0	3	5	

<p>11) Provide a comprehensive list of providers and give referrals should students need further assistance. Referral resources should include, but not be limited to:</p> <ul style="list-style-type: none"> • Substance use, abuse and addiction • Tobacco cessation • Mental health services • Intimate partner violence and dating violence <p>The description of providers must identify referral resources, include information about how referrals will be made to other services and programs, and how follow up will take place, when appropriate.</p>	0	3	5	
Reviewer Comments:				
TOTAL POINTS				/50

Section C: Program Implementation	Not Addressed/ Met No Criteria <small>(information not provided)</small>	Met One or More Criteria <small>(requires additional clarification or development)</small>	Met All Criteria <small>(concise, thoroughly developed, high quality, well written response)</small>	TOTAL POINTS
<p>1) Identify outcome(s) that are specific to the local community's needs, challenges, population and proposed program(s) and/or curricula. Outcomes are those designed to measure behavior, attitudes, knowledge and beliefs of service recipients served. Outcome(s) should support local efforts and initiatives to reduce pregnancy, sexual activity, and STIs among Colorado youth. One of the outcome measures must include Sexual Risk Avoidance as the means of preventing teen pregnancy, birth and/or STIs.</p>	0	3	5	
<p>2) Identify 2-3 SMART Goals consistent with desired outcomes of the Title V Sexual Risk Avoidance Education Grant Program. SMART Goals should be Specific, Measurable, Achievable, Relevant, and Time-Phased. Please copy and paste the table below into your application and use this table to complete your 2-3 SMART Goals.</p>	0	5	10	

SMART Goal #1: (List Goal Here) (Specific, Measurable, Achievable, Relevant, Time-phased)		
Program Activities to Achieve SMART Goal #1	Date to be completed (in chronological order)	Job Title of Person Responsible
	Month Day, Year	
	Month Day, Year	
	Month Day, Year	
	Month Day, Year	
SMART Goal #2: (List Goal Here) (Specific, Measurable, Achievable, Relevant, Time-phased)		
Program Activities to Achieve SMART Goal #2	Date to be completed (in chronological order)	Job Title of Person Responsible
	Month Day, Year	
	Month Day, Year	
	Month Day, Year	
	Month Day, Year	
SMART Goal #3: (List Goal Here) (Specific, Measurable, Achievable, Relevant, Time-phased)		
Program Activities to Achieve SMART Goal #3	Date to be completed (in chronological order)	Job Title of Person Responsible
	Month Day, Year	
	Month Day, Year	
	Month Day, Year	
	Month Day, Year	
	Month Day, Year	
Reviewer Comments:		
TOTAL POINTS		/15

Section D: Sustainability	Not Addressed/ Met No Criteria <small>(information not provided)</small>	Met One or More Criteria <small>(requires additional clarification or development)</small>	Met All Criteria <small>(concise, thoroughly developed, high quality, well written response)</small>	TOTAL POINTS
1) Describe applicant’s plan for how the proposed project will be continued once the grant dollars have expired. For example, how will Provider continue to provide program(s) and/or curricula serving identified youth once this two-year grant has expired?	0	3	5	
2) Demonstrate how the funds awarded under the program will be used to supplement the level of funds available for authorized programs and activities, and will not supplant federal, state, local, or non-federal funds.	0	3	5	
Reviewer Comments:				
TOTAL POINTS				/10

Section E: Budget Narrative & Electronic Budget Spreadsheet	Not Addressed/ Met No Criteria (information not provided)	Met One or More Criteria (requires additional clarification or development)	Met All Criteria (concise, thoroughly developed, high quality, well written response)	TOTAL POINTS
1) Submit the Electronic Budget Spreadsheet as a separate attachment to the application submission. Attach electronic budget spreadsheet at the end of the narrative (sections A-E). Submit your budget as a separate Excel file along with the application. <i>The Electronic Budget attachment to the application does not count toward page limit for the narrative.</i>	0	3	5	
2) In the budget narrative: Describe all expenditures contained in the electronic budget spreadsheet and connect to project goals and activities. The costs of the proposed project (as presented in the electronic budget and budget narrative) shall be reasonable and the budget sufficient in relation to the objectives, design, scope and sustainability of project activities. <i>Applicants that are non-profit organizations may charge indirect costs if they have an approved Indirect Cost Agreement with U.S. Department of Education. Please submit a copy of the indirect cost Agreement with the U.S. Department of Education with the application.</i>	0	5	10	
Reviewer Comments:				
TOTAL POINTS				/15

Attachment A: Section 317P(c)(2) of the Public Health Service Act

Mass produced educational materials that are specifically designed to address sexually transmitted diseases/infections (STDs/STIs) are required by Section 317P(c)(2) of the Public Health Service Act (42 U.S.C. § 247b-17(c)(2)) to contain medically accurate information regarding the effectiveness or lack of effectiveness of condoms in preventing the STDs/STIs the materials are designed to address. In general, information on contraceptives, if included, must be medically accurate and should include information on the effectiveness or lack of effectiveness of the type of contraception discussed in the curriculum.

Attachment B: Intent to Apply

The Letter of Intent to apply for the Title V State Sexual Risk Avoidance Education Grant is due **on Friday, August 24, 2018, by 11:59 pm.**

Submit online via SurveyMonkey at https://www.surveymonkey.com/r/ColoradoTitleVgrant_loi. Below is a screenshot of the information requested in the intent to apply.

Instructions: Completing this Intent to Apply Form does not obligate the eligible entity in any way, but will provide useful information to the Colorado Department of Education in preparing for the grant review process. Returning the Intent to Apply Form will place you on an email distribution list for any grant-related updates, including for registration information for the Application Writing Training.

* **1 Applicant Information**

Name of Organization (school district, CBO, etc.):

Application Contact Name:

Telephone:

Email:

2 Applicant Authorized Representative

Authorized Representative Name:

Telephone:

Email:

3 I affirm that I am the named authorized representative from the LEA, or that the named authorized representative is aware and has approved of the intent to apply for the grant opportunity.

Thank you for completing the TITLE V STATE SEXUAL RISK AVOIDANCE EDUCATION GRANT Intent to Apply Form.

Attachment C: Program Report Template

List all curriculum used in the Title V funded programs. This list should be an exhaustive list that includes both abstinence and supplemental curricula. Please include which edition of the curriculum is used and/or the year published.

List	Curriculum Name	Indicate P for Primary S Supplemental	Brief Curriculum Description	Edition	Published Year
No. 1					
No. 2					
No. 3					
No. 4					
No. 5					
No. 6					
No. 7					

PERFORMANCE PROGRESS REPORT

Table of Activity Results

Revised 7-25-2018

1.	Insert Name of Organization below	2. Colorado Department of Education Title V State Sexual Risk Avoidance Education Grant				3a. Duns		4. Reporting Period	
					3b. EIN		Start and End Date		
Section A—UNDUPLICATED COUNT OF CLIENTS SERVED									
Indicate the number of all clients served by gender, ethnicity, and age.									
	Summary	Ages 10-13	Ages 14-16	Ages 17-20	Parents	Others			
	Unduplicated Count of Clients Served Females	0	0	0	0	0	0		
	Race and Gender	Asian	Black	Hispanic	Native American	Native Hawaiian	White	Other	TOTAL
	Female Client(s) age 10							0	

Female Client(s) age 11									0
Female Client(s) age 12									0
Female Client(s) age 13									0
Female Client(s) age 14									0
Female Client(s) age 15									0
Female Client(s) age 16									0
Female Client(s) age 17									0
Female Client(s) age 18									0
Female Client(s) age 19									0
Female Client(s) age 20									0
Female Parent(s)									0
Other female recipients									0
TOTAL	0	0	0	0	0	0	0	0	0

Section A—UNDUPLICATED COUNT OF CLIENTS SERVED

	Summary	Ages 10-13	Ages 14-16	Ages 17-20	Parents	Others			TOTAL Males and Females served
	Unduplicated Count of Clients Served Males	0	0	0	0	0			0
	Unduplicated Count of Clients Served Males and Females	0	0	0	0	0			0
Race and Gender		Asian	Black	Hispanic	Native American	Native Hawaiian	White	Other	TOTAL
	Male Client(s) age 10								0
	Male Client(s) age 11								0
	Male Client(s) age 12								0
	Male Client(s) age 13								0
	Male Client(s) age 14								0
	Male Client(s) age 15								0
	Male Client(s) age 16								0

	Male Client(s) age 17								0
	Male Client(s) age 18								0
	Male Client(s) age 19								0
	Male Client(s) age 20								0
	Male Parent(s)								0
	Other Male recipients								0
	TOTAL MALES	0	0	0	0	0	0	0	0
	TOTAL MALES & FEMALES	0	0	0	0	0	0	0	0

Section B—HOURS OF SERVICE RECEIVED BY CLIENTS									
Indicate the number of clients, by age group, who received the total number of “program hours.”									
	Summary	Ages 10-13	Ages 14-16	Ages 17-20	Parents	Others			TOTAL
Section A Totals	Unduplicated Count of Clients Served	0	0	0	0	0			0

Section B Totals	Unduplicated Count of Clients Served	0	0	0	0	0	0
	Number of Hours	Ages 10-13	Ages 14-16	Ages 17-20	Parents	Others	TOTAL
	1 hour						0
	2 hours						0
	3 hours						0
	4 hours						0
	5 hours						0
	6 hours						0
	7 hours						0
	8 hours						0
	9 hours						0
	10 hours						0
	11 hours						0
	12 hours						0
	13 hours						0
	14 hours						0
	15 hours						0
	16 hours						0
	17 hours						0
	18 hours						0

	19 hours							0
	20 hours							0
	21 hours							0
	22 hours							0
	23 hours							0
	24 hours							0
	25 hours							0
	26 hours							0
	27 hours							0
	28 hours							0
	29 hours							0
	30 hours							0
	31 hours							0
	32 hours							0
	33 hours							0
	34 hours							0
	35 hours							0
	36 hours							0
	37 hours							0
	38 hours							0
	39 hours							0
	40 hours							0

	41 hours							0
	42 hours							0
	43 hours							0
	44 hours							0
	45 hours							0
	46 hours							0
	47 hours							0
	48 hours							0
	49 hours							0
	50 hours							0
	TOTALS	0	0	0	0	0		0

Section C—PROGRAM COMPLETION DATA AGES 10-13

Report the number of all clients that complete the various types of program(s) offered. **Check only one box per activity.**

1. Name of Program Activity 2. Location/School	1. Description/Curriculum used 2. Describe other activity (if applicable)	Select Type of Program	Distinct number of hours provided	No. of 10-13 year olds served	No. of 10-13 year olds completing ≥75%	Percent of clients that complete ≥75% of program
		<input type="checkbox"/> In-class abstinence curriculum <input type="checkbox"/> After school abstinence curriculum <input type="checkbox"/> Parent Education <input type="checkbox"/> Training for abstinence educators <input type="checkbox"/> Mentoring (one-on-one) <input type="checkbox"/> Conference, retreat <input type="checkbox"/> Rally, assembly <input type="checkbox"/> Other (Describe in column)				

Section C—PROGRAM COMPLETION DATA AGES 14-16

Report the number of all clients that complete the various types of program(s) offered. **Check only one box per activity.**

1. Name of Program Activity 2. Location/School	1. Description/Curriculum used 2. Describe other activity (if applicable)	Select Type of Program	Distinct number of hours provided	No. of 10-13 year olds served	No. of 10-13 year olds completing ≥75%	Percent of clients that complete ≥75% of program

		<input type="checkbox"/> In-class abstinence curriculum <input type="checkbox"/> After school abstinence curriculum <input type="checkbox"/> Parent Education <input type="checkbox"/> Training for abstinence educators <input type="checkbox"/> Mentoring (one-on-one) <input type="checkbox"/> Conference, retreat <input type="checkbox"/> Rally, assembly <input type="checkbox"/> Other (Describe in column)				
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Section C—PROGRAM COMPLETION DATA AGES 17-20						
Report the number of all clients that complete the various types of program(s) offered. Check only one box per activity.						
1. Name of Program Activity 2. Location/School	1. Description/Curriculum used 2. Describe other activity (if applicable)	Select Type of Program	Distinct number of hours provided	No. of 10-13 year olds served	No. of 10-13 year olds completing ≥75%	Percent of clients that complete ≥75% of program
		<input type="checkbox"/> In-class abstinence curriculum <input type="checkbox"/> After school abstinence curriculum <input type="checkbox"/> Parent Education <input type="checkbox"/> Training for abstinence educators <input type="checkbox"/> Mentoring (one-on-one) <input type="checkbox"/> Conference, retreat <input type="checkbox"/> Rally, assembly <input type="checkbox"/> Other (Describe in column)				

Section C—PROGRAM COMPLETION DATA PARENTS AND OTHER ADULTS
Report the number of all clients that complete the various types of program(s) offered. Check only one box per activity.

1. Name of Program Activity 2. Location/School	1. Description/Curriculum used 2. Describe other activity (if applicable)	Select Type of Program	Distinct number of hours provided	No. of 10-13 year olds served	No. of 10-13 year olds completing ≥75%	Percent of clients that complete ≥75% of program
		<input type="checkbox"/> In-class abstinence curriculum <input type="checkbox"/> After school abstinence curriculum <input type="checkbox"/> Parent Education <input type="checkbox"/> Training for abstinence educators <input type="checkbox"/> Mentoring (one-on-one) <input type="checkbox"/> Conference, retreat <input type="checkbox"/> Rally, assembly <input type="checkbox"/> Other (Describe in column)				

Section D—COMMUNITIES SERVED				
Name of program provided	Name of school/s or community	State	County	City or Town
		Colorado		
		Colorado		

Attachment D: Title V State SRAE Narrative Requirements

~ Reporting Periods ~

October 1, 2018 – March 31, 2019 (Due March 18, 2019)

April 1, 2019 – September 30, 2019 (Due September 23, 2019)

Narrative Instructions (subject to change per federal requirements, signature required on page 4)

Respond to each bullet in narrative form and send entire document as an email attachment.

Email to: blase_b@cde.state.co.us

- **Write the narrative in third person**
- **The narrative should be written for the reporting period only and ONLY include Title V activities**
- **Introduction:**
Very briefly restate the purpose of your grant for the reporting period.
- **Target Populations and needs**
Describe the program recipients and the needs that were addressed by the organization. Describe any additional target population(s) that were served. Include the unduplicated number of participants.
- **Implementation Plan**
Describe how the organization addressed the needs of the target population(s):
 - ◆ **Major activities and accomplishments during this reporting period**
 - ◆ **List Smart Goals with updates for the reporting period**
 - ◆ **Problems/obstacles**
 - Describe any deviations from the original project plan including actual/anticipated task completion dates, and special problems encountered or expected.
 - ◆ **Dissemination activities**
 - Briefly describe project related inquiries and information dissemination activities carried out over the reporting period. Itemize and include a copy of any newspaper, newsletter, magazine articles or other published materials considered relevant to project activities, or used for project information or public relations purposes. Use additional pages if needed.
 - ◆ **Significant findings and events**
 - ◆ **Other activities**
- **Monitoring**
 - Describe how the organization effectively monitored the work of each Title V employee(s), to assure program integrity to the proposed plan and the priorities of the State and of ACYF/FYSB
 - Assurance that your organization did not to contradict the elements of Section 510 of the Social Security Act (42 U.S.C. § 710), as amended by section 50502 of the Bipartisan Budget Act of 2018 (refer to page 3-4 and signature required)

- That materials used by the organization does not contradict Section 510 of the Social Security Act (42 U.S.C. § 710), as amended by section 50502 of the Bipartisan Budget Act of 2018
- SRAE projects must provide information that is ‘medically accurate and complete’ which means the information is verified or supported by the weight of research conducted in compliance with accepted scientific methods and published in peer-reviewed journals, where applicable; or comprising information that leading professional organizations and agencies with relevant expertise in the field recognize as accurate, objective, and complete.
- **Objective Outcome Measure(s)**
 - Describe the organization’s progress in reaching targets for its approved outcome measure(s).
 - Describe how the organization collected and analyzed data relevant to the proposed measure(s).
- **Objective Output Measure(s)**
 - Describe the organizations progress and any barriers in collecting and reporting data for all activities.
- **Describe briefly training needs/suggestions/ideas addressing the annual ACF conference (if attended) and the local conference calls.**
- **Activities planned for next reporting period**

*******Send as a separate document*******

**Success stories or quotes from participants
(include signed releases when using names and/or photos)**