**Facility Schools Board**

**Minutes of Meeting**

**March 10, 2022**

**Via Zoom**

**In attendance:**

Board Members Present: Sonjia Hunt, Elizabeth Lucier, Tiffeny O’Dell, Steven Ramirez, Carolena Steen, Laura Writebol

Staff Present: Wendy Dunaway, Quinn Enright, Annie Haskins, Lori Kochevar, Robin Singer, Judy Stirman, Ann Symalla

Audience: Barb Taylor

**Approval of Minutes for February 10, 2022:** A motion was made by Carolena Steen and seconded by Laura Writebol to approve the minutes of the February 10th meeting. Motion passed.

**Approval of Agenda:** A motion was made to approve the agenda after adding the topic “April 7 Meeting” after the In-Person Meetings topic by Carolena Steen and seconded by Laura Writebol. Motion passed.

**Facility Schools Office Update:**

* **CDE/Facility Internal Updates** – Judy Stirman
	+ CDE
		- Adams 14 is keeping a lot of folks at CDE busy. Shiloh is looking at re-opening a program in the Adams 14 high school.
		- CDE is making decisions on coming back to the office regarding office space, in-office schedules, and other considerations.
	+ ESSU
		- State Directors Meeting and Legal Conferences will both be in April. Equity will be a large focus of the State Directors Meeting.
		- The Office of Facility Schools (OFS) team will receive equity training from the ESSU in April.
	+ OFS is hearing a lot about out of state placements.
		- We are the only office at CDE that deals with this, so all calls generally come to us. We are working with HCPF on addressing these concerns.
		- All state directors throughout the country seem to be struggling with this. The placement types of the students were not discussed. However, it seems like the population most affected are students with autism and violent behaviors.
		- 9News recently did a story on out of state placements.
		- One potential issue is the high treatment costs.
* **Data Management and Systems Support** – Quinn Enright
	+ Infinite Campus New Look trainings went well.
		- We had about 80 participants over the three sessions.
	+ Calendars are starting to be entered into Infinite Campus for the 2022-23 school year and 2023 summer session.
		- Due from all schools by Thursday, April 28.
	+ Working on student count data project that will include Infinite Campus student counts from the 2017-18 school year through present.
		- It will look at total student numbers; student counts by school; and in-state, out-of-state, residential, day treatment, and hospital student numbers.
		- Raw data will be sent to the CDE Business Intelligence team who will help put the data into presentable formats.
* **I-Ready/Tuition Cost** – Lori Kochevar
	+ December Staff, which is part of the December Count calculation, has been completed and finalized.
		- Data warehouse takes all the information and reports it to the federal government.
	+ We received EDAC approval for next year’s Tuition Cost and December Staff, which is a formal approval process our office goes through each year.
	+ Lori has been working on the paperwork for the assessment system RFP.
		- We are going to get feedback from directors tomorrow specifically for the diagnostic/assessment system.
* **Monitoring/Updates from the Field** – Robin Singer and Ann Symalla
	+ Visited two schools in-person this month. The energy was much higher than zoom, and it was nice to visit with students in-person.
	+ Some of our team is attending the UNC educators job fair at the end of this month to try to get additional candidates for our schools.
	+ Conducted and scheduled IEP training for schools that need focused help. We are hoping to do in-person trainings soon.
	+ Met with out of district coordinators yesterday to discuss common issues and i-Ready.
	+ Annual reports are almost finished. The certificates will be distributed to schools in May.
* **Frontline/AnLar/State Assessments –** Annie Haskins
	+ First Enrich training of 2022 was this past week. We are working on shortening trainings to maintain engagement levels.
	+ AnLar has had delays in getting information about their system to Annie and Dede. Currently, we are looking at continuing with Enrich during the 2022-23 school year and then moving to AnLar the year after. However, this is not set in stone.
	+ Office hours for SAT and PSAT next week.
* **Curriculum/Induction/Out of District Consortium** – Wendy Dunaway
	+ We are currently gathering information, best practices, and resources from our directors about how to support them with instructional support, using funding, and what are the best things to get that are out there and what we shouldn’t be looking at. We are asking them about this at tomorrow’s directors meeting.
	+ Submitting mid-year reports for supplemental funds. Part of the process is looking into what schools have spent funds on and what they are going to carry over to next year.
	+ The Out of District Consortium meeting is on the 17th this month. We will talk about making sure education is still part of the conversation when placing a kid.
	+ Teacher loan forgiveness and public service loan forgiveness information will be presented to potential teachers as an incentive to join the education field.
* **Attorney General’s Office Update** – Isabel Broer
	+ High-cost placements: provision of IDEA that requires every state to have an agreement between agencies. Colorado does not yet have an agreement, but we are working hard to create one.

**Centennial Peaks Hospital Program Approval Presentation** – Deon Roberts

* Deon, who will serve as the Special Education Director for this new program, gave a PowerPoint presentation on the Sunlight Academy program at Centennial Peaks Hospital.
* The Board asked questions about Sunlight Academy at Centennial Peaks Hospital.
	+ Do the teachers work with the therapists and, if so, how?
		- Yes, we imbed the therapy curriculum (i.e., DBT) within the school day and the teacher’s curriculum.
		- We are looking for a standard curriculum that the therapist and teacher can manipulate in a way that allows them to integrate therapy and school. We are working to embed the educational piece into the therapy to teach students that school can be therapeutic and not have kids be re-admitted later.
	+ Do your students all have safety plans? Are those plans communicated to the home school/district?
		- Yes, that is Deon’s current focus. Safety plans are usually focused on home rather than school. Deon is working with the school and district teachers and staff to go through the safety plan for each student and to add anything students need for school specifically.
* This presentation and Q&A were recorded for board presentation training purposes.
* A motion to vote to approve Sunlight Academy at Centennial Peaks Hospital as an approved facility school was made by Carolena Steen and seconded by Tiffeny O’Dell.
	+ Sonjia Hunt- Y
	+ Elizabeth Lucier- Y
	+ Tiffeny O’Dell- Y
	+ Carolena Steen- Y
	+ Laura Writebol- Y
	+ Final vote: 5 yea, 0 nay, 0 abstain
	+ Sunlight Academy at Centennial Peaks Hospital was approved as an official approved facility school.

**Board Elections** – Judy Stirman

* Kelly’s, Sonjia’s, and Tiffeny’s seats are up for election.
* We will advertise for these seats soon and will let you know if we have any applicants.
	+ After we receive approval for all communications from the board, we will send that to the State Board of Education, ESSU newsletters, and through colleagues.
* Interviews and decisions will be made at the May meeting.
* There are no term limits in legislation for our board members.

**JBC/Stakeholders Group/Bill – Update and Feedback** – Judy Stirman and Wendy Dunaway

* We want to make sure that, in addition to the workgroup, we are talking to those who will be impacted most by our decisions. In addition to talking with you today, tomorrow is our directors meeting, and we are going to have our workgroup representatives stay afterwards to make sure that they think we are going in a good direction and if they have any concerns.
* We have our CFOs for the first hour of our directors’ meetings. Starting tomorrow, we are going to update them on the workgroup activities and ask for their feedback.
* How does the board feel about the baseline funding piece?
	+ Dillinger revised the one page document, which Wendy shared with the board.
	+ The clinical lead is the person who communicates a student’s clinical needs and progress to educational staff as well as supports educational staff during difficult times with student behavior.
	+ Many people at the meetings found this information very confusing even if they are experts in the field.
	+ The breakdown is that there is specific funding guaranteed for each school based on the positions they have at their site, then there is the daily funding rate (PPR), and then there are special education rates on top of that if the school serves that population.
* Carolena suggested that we speak to Vicki Graham in the ESSU about special education costs as it is a complicated topic, and she is an expert.

**In-Person Meetings –** Judy Stirman

* This meeting marks the two-year anniversary of not being in person. Would the board want the May 12 meeting to be in-person?
	+ Shiloh is available and provides food.
	+ Mileage is reimbursable for Board members.

**April 7 Meeting** – Judy Stirman

* Our next meeting is on April 7, which is the same date as the ESSU Directors’ Meeting.
	+ The board voted to cancel the April 7 meeting.

**Other Topics from the Board**

* N/A

**Opportunity for the Public to Address the Board**

* Barb Taylor – MSV is closing their Residential program and is keeping their Day Treatment program open. Only Out of State students are being considered for residential placement.

**Adjournment of Meeting**

Elizabeth Lucier made a motion to adjourn the meeting and Sonjia Hunt seconded. Meeting was adjourned.

**Next meeting** – May 12, 2022, at 11:30 a.m.