**Facility Schools Board**

**Minutes of Meeting**

**November 11, 2021**

**Via Zoom**

**In attendance:**

Board Members Present: Carolena Steen, Sonjia Hunt, Kelly O’Shea, Elizabeth Lucier, Steven Ramirez, Tiffeny O’Dell

Staff Present: Judy Stirman, Wendy Dunaway, Ann Symalla, Annie Haskins, Lori Kochevar, Robin Singer

Audience: Barb Taylor, Deongella Roberts, Abrah Kelley Simon

**Approval of Minutes for October 7, 2021:** A motion was made by Sonjia Hunt and seconded by Carolena Steen to approve the minutes of the October 7th meeting. Motion passed.

**Approval of Agenda:** A motion was made to approve the agenda after removing the break from the agenda by Kelly O’Shea and seconded by Carolena Steen. Motion passed.

**Popular Way – Deongella Roberts**

* Poplar Way – Request for removal of contingency
  + Abrah ‘Kelley’ Simon is the new special education teacher for Popular Way and is shadowing teachers at Cedar Springs.
  + Purchasing materials and supplies for school program at Popular Way.
  + Most of the student placements at Popular Way are from Douglas County.
* A motion was made by Kelly O’Shea to accept Popular Way as a fully qualified approved facility school by removing the contingency of approval based on hiring a qualified teacher. This was seconded by Sonjia Hunt. Board voted unanimously to remove the contingency.

**Facility Schools Office Update:**

* **CDE/Facility Internal Updates/Frontline** – Judy Stirman
  + Learning Loss and staffing shortages across the state including at CDE.
  + Policy and Procedures manual
    - Robin has competed the manual
    - Vetted through ESSU and AG’s Office
    - Sending to the Board for their review for approval at the next Board meeting
    - Taking to facility schools directors and SDLT
  + Facility Schools Board can promulgate Rules
* **Data Management and Systems Support** – Quinn Enright
  + First October Count was successful
  + December Report coming up
  + Infinite Campus trainings
    - Setting up Infinite Campus system update trainings. Currently on the old version and training on the new system
    - January 26th training for registrars
    - Week of multiple trainings for everyone in January
    - Additional training in February
    - Plan to switch to new system after the trainings
* **I-Ready/Tuition Cost** – Lori Kochevar
  + Tuition Cost collection in process
    - Over 1/3 of facility schools have finalized and submitted their application to CDE
    - Others facility schools are working through the review process
* **Monitoring/Updates from the Field** – Robin Singer and Ann Symalla
  + Monitoring
    - First in-person monitoring visit
    - Leave it up to each facility schools
    - Couple of remote visits
    - No compliance issues
  + IEP training
    - First IEP training had 18 people
    - Positive feedback
  + Smaller Out of District group meeting
    - Working on communication with facility schools and school districts.
  + Policy and Procedure manual complete
  + Preparing for December Report and Improvement Plans
  + Next mentor SPED Director training is scheduled
* **AnLar/Enrich Update –** Annie Haskins
  + State Assessments
    - Training for directors on deadline for accommodations
  + AnLar –
    - In holding pattern as AnLar works on the system
  + Enrich training is monthly
    - Previous trainings were held for 8-15 people
    - November 30th only 3 people signed up
* **Curriculum/Induction/Kaleidoscope/Out of District Consortium** – Wendy Dunaway
  + Kaleidoscope feedback
    - Responses from 170 people
    - Overall positive
    - Want it to be back in-person but with option for virtual
    - Appreciate support for teachers
  + Classroom Instruction that Works (CITW) PD
    - Held Module 1 yesterday
    - Recorded but not all registered attended
  + Math Academy
    - Julianna offers through CollaboratEd
  + Teaching and Learning Conditions in Colorado (TLCC) survey.
    - Every other year survey
    - Opened to facility schools
    - Added Paraprofessionals this year
    - Opens mid-January
  + Out of District Consortium –
    - Everyone is struggling with transportation
    - Communications is another area that needs to be worked on

**Disability Law Colorado** – Judy Stirman

* Disability Law Colorado – Monitoring Visits
  + Monitoring visits of all facility schools but focus is residential sites
  + Provide information at tomorrow’s Facility Schools Directors’ Meeting
  + National organization

**SEFAC Recommendations** – Judy Stirman, Lori Kochevar, Carolena Steen

* SEFAC Recommendation – Tuition Cost
  + Met with SEFAC group: Judy, Lauren, and Lori. Carolena is on SEFAC
  + Addressed questions on the Tuition Cost Rate’s footnote. The footnote has been updated for the new Tuition Cost Rate sheet regarding the additional costs.
  + SEFAC requested the second rates provide better descriptions of what is provided
  + Address this with the directors at the Facility Schools Directors’ Meeting

**Allocation to Facility Schools –** Judy Stirman

* As part of SB21-275, an allocation was given to facility schools from JBC supplemental funding.
  + Update from CDE Accounting is they anticipate distribution of allocation in mid-November

**JBC/Stakeholders Group/Bill** – Wendy Dunaway

* Board members received email about meetings
* Analysis team is researching information and conduct a survey to plan work

**Other Topics from the Board**

* December Board Meeting
  + A motion was made by Carolena Steen to cancel the December Board meeting. Kelly O’Shea seconded. Board voted unanimously to cancel the December Board meeting.

**Opportunity for the Public to Address the Board**

* None

**Adjournment of Meeting**

Kelly O’Shea made a motion to adjourn the meeting and Sonjia Hunt seconded. Meeting was adjourned.

**Next meeting** – January , 2022, at 11:30 a.m.