**Facility Schools Board**

**Minutes of Meeting**

**November 9, 2023**

**via Zoom**

**In attendance:**

Board Members Present: Carolena Steen, Steven Ramirez, Mylynda Herrick, Doug Hainley, Betsy Peffer, Sonjia Hunt

Staff Present: Judy Stirman, Annie Haskins, Robin Singer, Darren Serrato, Wendy Dunaway, Lori Kochevar, Ann Symalla

Attorney General’s Office: Not Present

Audience: Barb Taylor, Quixie Smith, Virginia Winter

Absent Board Members: None

**Meeting Commencement:**

Steven Ramirez calls the meeting to order.

**Approval of Minutes for October 12, 2023:**

Steven Ramirez calls for a review of the Board minutes.

Betsy makes a motion, and Sonjia seconds to approve minutes with corrections. The Board unanimously approves minutes with corrections.

**Approval of Agenda:**

Steven Ramirez entertains a motion to accept the agenda with additions.

A motion was made by Sonjia Hunt, seconded by Doug Hainley to approve the November agenda; the Facility Schools Board unanimously approved the corrected agenda.

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|  | **Implementation/Rules Updates:** * Carolena Steen led the Board in a discussion to review and compare the Facility Schools Rules, both the redlined and clean versions of the new rule documents.
* Betsy Peffer asked for clarification in the rules regarding- who the decision maker will be with regard to LRE?
* Steven Ramirez asked- question regarding the timing of the annual tuition cost reporting; Judy advised that CDE is trying to change the deadline rules for tuition cost so facilities could apply anytime.
* Steven Ramirez asked- when the deadlines are? Judy advises we are okay but will check with Melissa Bloom from our policy office.
* The Office of Facility Schools will communicate with CDE Policy office on reporting requirements.
* Betsy Peffer asked- In the event of loss of license how does notification occur? CDHS advises the OFS/Director if a license has been revoked. The OFS/ESSU Executive Director notifies all impacted school districts.
* Carolena Steen advises the Board to spell out how the appeals process will be executed should we need it in the future.
* New Rules Hearing will be held on December 7, 2023, at 1:00pm.
* Judy notified the Facility Schools Board of interviews for the vacant board seat on December 7, 2023.

**Board Development:**Conducted by Virginia Winter-* Reviewed the Facility Schools calendar schedule of events with the Board.
* If meeting dates change Darren or Judy will update the calendar schedule of events
* Reviewed the updated responsibility matrix with the Board and staff.
* A reference was made to add the small update to the Operating Procedures where co-chair language was updated. OFS staff must ensure changes were made.
* Sonjia updated her committee assignments. Board members discussed the list of assignments, edited, and made additions. An updated ‘Facility School Board Committees or Projects Listing’ is in the shared Board Work folder

**What’s to come on the December 7th Board Meeting – Board Development:*** Gathering early thoughts on changes to the rules as they pertain to the responsibility matrix.
* Discuss upcoming strategic planning exercises.

**Implementation Updates Continued:*** Facility Schools Tuition Cost group representatives have been meeting since July.
* Ann and Robin reviewed the Rough Draft of the “Tiered” document with the Facility Schools Board.
* Funding rates will remain the same for now.
* Judy asked the board if the meeting setup is okay for future meetings. Board agrees to the new setup.

**Board Seat:** * Interview questions only and questions including assistive rubrics were reviewed by the Facility Schools Board. The board requested to use the annotated rubric.
* Steven Ramirez questioned if language should be included pertaining to joining a committee.
* Anticipate two candidates will interview on December 7, 2023.
* Suggested changes to the interview questions for the Board candidates will be made by Judy Stirman and sent out to the Board.

**Facility Schools Unit Update:**CDE/Facility Internal Updates, Judy- * Rules are now available for public comments for Computer Science, Extended Evidence Outcomes (EEO’s) - for Social Studies, and Facility Schools.
* Concerns regarding out-of-state placements seem to be more frequent and coming from national and local entities.
* Equity Tool Kit is now available for all teachers - [State Equity Plan and Resources for Districts | CDE](http://www.cde.state.co.us/fedprograms/stateequityplan)
* New guidelines for accessibility requirements were rolled out to CDE requiring the review of every document posted or sent out.
* 2023-2024 teacher shortage survey went out to Facility SPED Directors this week, we will be encouraging all directors to participate. 14 Directors have already submitted their surveys.
* Waiting for confirmation from Morgridge Academy to host the April in-person Board meeting.

Data Management and Systems SupportTuition Cost/December Staff, Wendy for Lori -* Tuition Cost rates were approved by the State Board of Education in November.
* December staff opened at the beginning of November.
* Offering support and training as needed pertaining to attendance, i-Ready and Infinite Campus.

Monitoring/Updates from the Field, Robin/Ann-* School Improvement Plans will be due next September.
* One district is sending referrals to multiple facilities.
* There is confusion and questions about Manifestation Determination Hearings. We are currently working with the Assistant Attorney General to determine the correct process.
* We have monitored four facility schools since the last board meeting. There were no compliance issues. We visited the new JECC program, and it seems to be doing well.
* Held a new director mentor meeting.
* Held first hospital teacher PLC meeting.
* We held two Intro to IEP training sessions.
* Graduation committee meeting will be held remotely on 11/30 at 9:00am.

IEP System Updates/ State Assessments/ML Students, Annie-* Project Education is the first IEP system choice.
* IEP front runners are Project Education and Sped Track.
* We had to eliminate Same Goal as an option, as the product quote was significantly over budget.
* The first office hours on State Assessments will be on December 4th.
* Home Language Surveys are being turned in more consistently by facilities.
* Creating a multilingual dashboard for staff

OOD Consortium/Workgroup, Wendy-* The Shared Operational Services Grant was approved yesterday. The grantee is CAFCA.
* School finance rules will be noticed in December. This includes revisions for the new baseline funding
* Behavioral Health Administration has reached out to CDE
* Out of District Consortium -Talks on manifestation hearings, BID meetings.
* TELL Survey is open to facility schools this winter.

Program Support, Darren-* Completing monthly invoices.
* Wrapping up Kaleidoscope Travel reimbursements.
* Helping create a Specialized Day School approval flow chart.
* All meeting preparations
* Responding to transcript requests
* Ensuring the budget for meetings is accurate so we don’t go over.
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|  | **Opportunity for the Public to Address the Board**Members of the public who wish to address the Board must sign up prior to the meeting. Presentations are limited to 5 minutes. Comments from Barb Taylor- * Shared ideas on how the Board can generalize changes for interviewees.
* Students are flying out-of-state to attend school at specialized facilities because in-state facilities are denying them due to severe behavioral health issues.

**Next Steps/Adjournment of Meeting**Steven Ramirez entertains a motion to adjourn.A motion was made by Betsy Peffer and seconded by Sonjia Hunt to adjourn.The Facility Schools Board unanimously votes to adjourn the meeting.  |  |

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