

Special Education December Count - Staff Reports (including SAM)

Report #	Report Name	Description	Logic/Information																									
n/a	District/AU Activity Report	This report lists all of the AU's member district relevant submissions for Staff Profile, Staff Assignment, Student Demographics and Student School Association files.	<p><i>Include submission details for the following files submitted by all member districts of the AU: Staff Profile, Staff Assignment, Student Demographic, Student School Association</i></p> <p>Notes/Hints Information: <i>This report is helpful in letting the AU track the progress of member district file submissions.</i></p>																									
1.5	SAM: 1.5 Non-Qualified Personnel Status	This report identifies all staff who are not appropriately licensed or endorsed to provide services to students with disabilities.	<p>The SAM: 1.5 report is a summary of non-qualified personnel who:</p> <ol style="list-style-type: none"> 1) do not hold a CDE license (DC211) 2) did not hold a valid license as of December 1st (DC208) 3) are not appropriately licensed or endorsed for the reported assignment (DC209) 4) have an inappropriate endorsement for the majority of student disabilities on their caseload (DC210) <p>*Required with signature after final approval</p> <p>Notes/Hints Information: <i>Fact Sheet posted online here: www.cde.state.co.us/cdesped/sam-fact-sheet</i> <i>Staff who display in the SAM: 1.5 Non-Qualified Personnel Status Report will generate, post December Count collection, a Personnel Status Report Tracker in the DMS identifying the staff and non-compliant issue. The Tracker is completed by Special Education Directors with updated licensing or assignment information, or the steps the AU plans to take to rectify the issue. The required Tracker data is entered into the DMS for CDE to review.</i></p>																									
n/a	SAM: ALL Certified Staff Report	This report lists all staff required to have a license and their status of approved/not approved and caseload approved/not approved.	<p><i>Includes ALL staff in all job classification codes requiring a license. Report is dynamic based upon categories selected when running the report. Select Approval Flag prompt- this will look at the staff_approval_yn field based on the selection. Select Caseload Not Approved Flag prompt - this will look at the caseload_flag_yn field based on the selection.</i></p> <p><i>This report presents the following data columns for each record.</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Admin Unit</td> <td>Last Name</td> <td>FTE</td> <td>Grant Project Code</td> <td>Licensed Approved Y/N</td> </tr> <tr> <td>Admin Unit Name</td> <td>First Name</td> <td>Salary</td> <td>Grade Level</td> <td>Temporary Status (TEE)</td> </tr> <tr> <td>District</td> <td>SSN</td> <td>JCC</td> <td>License Type</td> <td>Caseload Approved Y/N</td> </tr> <tr> <td>School Code</td> <td>EDID</td> <td>Teaching Subject Area</td> <td>Expiration Date</td> <td>Fully Qualified</td> </tr> <tr> <td>School Name</td> <td>Emp Status</td> <td>Admin Instruct Code</td> <td>Endorsement Description</td> <td>Reason not Approved</td> </tr> </tbody> </table>	Admin Unit	Last Name	FTE	Grant Project Code	Licensed Approved Y/N	Admin Unit Name	First Name	Salary	Grade Level	Temporary Status (TEE)	District	SSN	JCC	License Type	Caseload Approved Y/N	School Code	EDID	Teaching Subject Area	Expiration Date	Fully Qualified	School Name	Emp Status	Admin Instruct Code	Endorsement Description	Reason not Approved
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n/a	SAM: Caseload Student Detail (DC210 Detail)	This report shows the caseloads for each staff required to carry a caseload (JCC 202 and 238).	<p style="color: green;">Caseloads for staff with JCC 202 or 238 by staff person with primary students and secondary students, including the students age, grade level and disability. Report is dynamic and can be run for approved/not-approved staff.</p> <table border="1" style="width: 100%; border-collapse: collapse; font-size: 8px;"> <thead> <tr style="background-color: #d9d9d9;"> <th colspan="11">LICENSE QUALIFICATION</th> <th colspan="7">Primary Students</th> <th colspan="7">Secondary Students</th> </tr> <tr style="background-color: #d9d9d9;"> <th>Last Name</th> <th>First Name</th> <th>SSN</th> <th>EDID</th> <th>JCC</th> <th>License Type</th> <th>Exp Date</th> <th>Endorsement Description</th> <th>Licensed Approved Y/N</th> <th>Caseload Approved Y/N</th> <th>Reason Not Approved</th> <th>Last Name</th> <th>First Name</th> <th>Sasid</th> <th>Date of Birth</th> <th>Age</th> <th>Grade</th> <th>Disability</th> <th>School Code</th> <th>Last Name</th> <th>First Name</th> <th>Sasid</th> <th>Date of Birth</th> <th>Age</th> <th>Grade</th> <th>Disability</th> <th>School Code</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> <p>Notes/Hints Information: This report is particularly helpful in researching staff with error DC210 to verify which <u>students</u> are reported as on the staff person's caseload. https://www.cde.state.co.us/datapipeline/specialeducationendorsementqualificationsbyassignmentdisabilityandageofstudent</p>	LICENSE QUALIFICATION											Primary Students							Secondary Students							Last Name	First Name	SSN	EDID	JCC	License Type	Exp Date	Endorsement Description	Licensed Approved Y/N	Caseload Approved Y/N	Reason Not Approved	Last Name	First Name	Sasid	Date of Birth	Age	Grade	Disability	School Code	Last Name	First Name	Sasid	Date of Birth	Age	Grade	Disability	School Code																																																																																																																																																																																																																																																																																																																																																																																																			
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n/a	SAM: Percentage of Not-Approved Staff	This report shows the percentage of staff in each applicable job class code that are not approved for the assignment.	<p><i>An AU count of Not-Approved Staff and the percentage of Not-Approved Staff by JCC. JCCs included: 102, 104, 107, 108, 202, 211, 212, 214, 215, 216, 218, 220, 221, 231, 233, 234, 235, 236, 237, 238, 241, 242, 330, 335, 350, 352, 371, 410.</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Admin Unit</th> <th style="width: 10%;">Total Staff</th> <th style="width: 25%;">JCC</th> <th style="width: 25%;">Total Not Approved Staff</th> <th style="width: 15%;">Percentage Not Approved Staff</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>Notes/Hints Information: Many assignments (JCC – job class codes) require a license and an endorsement to be fully qualified for the assignment of providing services to students with disabilities. The various SAM reports identify and groups these staff based upon their approved/not-approved status.</p>	Admin Unit	Total Staff	JCC	Total Not Approved Staff	Percentage Not Approved Staff																																																			
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n/a	SAM: Staff Licensed after December 1st	This report lists staff who are not licensed until after 12/1 of the reporting school year.	<p><i>License effective date after 12/1 Group records by: NO VALID LICENSE FOUND AS OF 20xx1201; NO LICENSE FOUND; NO APPROPRIATE LICENSE FOUND</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Admin Unit</th> <th>Non Approval Reason</th> <th>District</th> <th>School Code</th> <th>School Name</th> <th>Last Name</th> <th>First Name</th> <th>SSN</th> <th>EDID</th> <th>JCC</th> <th>Admin Instruct Code</th> <th>Endorsement Description</th> <th>Effective Date</th> <th>Expiration Date</th> </tr> </thead> <tbody> <tr> <td>#### - AU Name</td> <td>NO LICENSE FOUND</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td>NO VALID LICENSE FOUND AS OF 20xx1201</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td>NO APPROPRIATE LICENSE FOUND</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>Notes/Hints Information: Special Education staff are “qualified” in December Count data validity reports by holding a valid and appropriate CDE license on the official count date of December 1st. Licenses issued with an effective date of December 1st or prior are captured when the AU creates a Snapshot in the Data Pipeline. The Snapshot triggers the Staff Approval Matrix (SAM) process. Staff who do not hold a valid or appropriate license on December 1st will:</p> <ul style="list-style-type: none"> fail SAM position approval criteria be classified as being not fully qualified 	Admin Unit	Non Approval Reason	District	School Code	School Name	Last Name	First Name	SSN	EDID	JCC	Admin Instruct Code	Endorsement Description	Effective Date	Expiration Date	#### - AU Name	NO LICENSE FOUND														NO VALID LICENSE FOUND AS OF 20xx1201														NO APPROPRIATE LICENSE FOUND												
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n/a	SAM: Temporary Educator Eligibility (TEE) Fully Qualified Validation Report	This report lists all staff reported who hold a Temporary Educator Eligibility (TEE) and their qualified/not-qualified status.	<p><i>The following job class codes are the ones to pull for this report: 102 103 104 202 211 212 214 215 216 218 220 221 222 223 224 231 233 234 235 236 237 238 241 242 330 335 336 350 352 371 410</i></p> <p><i>validate if the Fully Qualified flag is being set correctly for TEE Pathway 1 versus TEE Pathway 2.</i></p> <p><i>Staff who hold a TEE Pathway 2 eKey in the SAM matrix upload files must display as Fully Qualified = N.</i></p>																																																								

Special Education December Count - Staff Reports (including SAM)

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			<p style="color: green;">Staff who hold a TEE Pathway 1 eKey in the SAM matrix upload files must display as Fully Qualified = Y. Since Pathway 1 is a fully qualified license type, the SAM matrix upload files indicate "N" in the TEE Y/N field.</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center; font-size: small;"> <thead> <tr> <th colspan="20">School Year: (school year)</th> </tr> <tr> <th>Admin Unit</th> <th>Admin Unit Name</th> <th>District</th> <th>School Code</th> <th>School Name</th> <th>Last Name</th> <th>First Name</th> <th>SSN</th> <th>EDID</th> <th>Emp Status</th> <th>FTE</th> <th>Salary</th> <th>JCC</th> <th>Teaching Subject Area</th> <th>Admin Instruct Code</th> <th>Grant Project Code</th> <th>Grade Level</th> <th>License Type</th> <th>Expiration Date</th> <th>Endorsement Description</th> <th>Licensed Approved Y/N</th> <th>Temporary Status (TEE)</th> <th>Caseload Approved Y/N</th> <th>Fully Qualified</th> <th>Reason not Approved</th> </tr> </thead> <tbody> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </tbody> </table> <p style="color: blue; font-size: small;">Notes/Hints Information: The alternative teacher pathway allows districts to hire candidates with specific content knowledge and who hold an undergraduate or higher degree from a regionally accredited institution of higher education to teach while completing the necessary teacher training based on the Colorado Teacher Quality Standards.</p>	School Year: (school year)																				Admin Unit	Admin Unit Name	District	School Code	School Name	Last Name	First Name	SSN	EDID	Emp Status	FTE	Salary	JCC	Teaching Subject Area	Admin Instruct Code	Grant Project Code	Grade Level	License Type	Expiration Date	Endorsement Description	Licensed Approved Y/N	Temporary Status (TEE)	Caseload Approved Y/N	Fully Qualified	Reason not Approved																																																																			
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n/a	SAM: Year to Year Non-Licensed Staff Report	This report will list any staff who are currently not approved and have had licensing issues longer than one year.	<p style="color: green;">Staff who show on the SAM: 1.5 report (this year and in a previous year) as non-qualified personnel who:</p> <ol style="list-style-type: none"> 1) do not hold a CDE license (DC211) 2) did not hold a valid license as of December 1st (DC208) 3) are not appropriately licensed or endorsed for the reported assignment (DC209) 4) have an inappropriate endorsement for the majority of student disabilities on their caseload (DC210) <table border="1" style="width: 100%; border-collapse: collapse; text-align: center; font-size: x-small;"> <thead> <tr> <th colspan="13">The following staff have been not approved for the past 2 years</th> </tr> <tr> <th colspan="2"></th> <th colspan="5">current year</th> <th colspan="6">previous year</th> </tr> <tr> <th>Last Name</th> <th>First Name</th> <th>SSN</th> <th>EDID</th> <th>Admin Unit</th> <th>JCC</th> <th>Endorsement Code and Name)</th> <th>Exp Date</th> <th>Non Approved Reason</th> <th>Admin Unit</th> <th>JCC</th> <th>Non Approved Reason</th> <th></th> </tr> </thead> <tbody> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center; font-size: x-small;"> <thead> <tr> <th colspan="15">The following staff have been not approved for the past 3 years</th> </tr> <tr> <th colspan="2"></th> <th colspan="5">current year</th> <th colspan="4">previous year</th> <th colspan="4">2nd year previous</th> </tr> <tr> <th>Last Name</th> <th>First Name</th> <th>SSN</th> <th>EDID</th> <th>Admin Unit</th> <th>JCC</th> <th>Endorsement Code and Name)</th> <th>Exp Date</th> <th>Non Approved Reason</th> <th>Admin Unit</th> <th>JCC</th> <th>Non Approved Reason</th> <th>Admin Unit</th> <th>JCC</th> <th>Non Approved Reason</th> </tr> </thead> <tbody> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </tbody> </table> <p style="color: blue; font-size: small;">Notes/Hints Information: Staff on this report have shown on the SAM 1.5 report not only this year, but in a previous year as well. Staff who display in the SAM: 1.5 Non-Qualified Personnel Status Report will generate, post December Count collection, a Personnel Status Report Tracker in the DMS identifying the staff and non-compliant issue. The Tracker is completed by Special Education Directors with updated licensing or assignment information, or the steps the AU plans to take to rectify the issue. The required Tracker data is entered into the DMS for CDE to review.</p>	The following staff have been not approved for the past 2 years															current year					previous year						Last Name	First Name	SSN	EDID	Admin Unit	JCC	Endorsement Code and Name)	Exp Date	Non Approved Reason	Admin Unit	JCC	Non Approved Reason															The following staff have been not approved for the past 3 years																	current year					previous year				2nd year previous				Last Name	First Name	SSN	EDID	Admin Unit	JCC	Endorsement Code and Name)	Exp Date	Non Approved Reason	Admin Unit	JCC	Non Approved Reason	Admin Unit	JCC	Non Approved Reason															
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		Education Director signature certifies that all reports listed have been reviewed and contain valid and reliable data.	<p>4) SAM 1.5 Non-Qualified Personnel Status</p> <p>5) Special Education December Count Staff Warnings (Error Report)</p> <p><i>*Required with signature after final approval</i></p> <p><i>Notes/Hints Information: Each of the reports listed on the Data Validity Certification (except the warnings) is required to be signed and uploaded to the ESSU DMS for the final report submission at the close of the collection.</i></p>																																																																																			
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1.4	Staff: 1.4 Special Education Directors & Child Find Coordinators	This report lists the reported special education director and child find coordinator for the AU.	<p style="color: green; font-style: italic;">Staff reported with Job Class Codes = 102, 330</p> <p style="margin-top: 10px;">Below is a Detail Listing of all Special Education Directors reported</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #4f81bd; color: white;"> <th colspan="4">School: 9980 - District Wide</th> </tr> <tr style="background-color: #d9d9d9;"> <th style="width: 25%;">Name</th> <th style="width: 15%;">EDID</th> <th style="width: 25%;">FTE Calc</th> <th style="width: 35%;">Admin Instructional Area</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	School: 9980 - District Wide				Name	EDID	FTE Calc	Admin Instructional Area																								
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n/a	Staff: Detail Report: Mode Contract Days and Hours Per Day by Job Classification Category	The report shows the most common (the mode) number of contract days and hours per day reported by job class code groups.	<p style="color: green; font-weight: bold;"><i>Includes all staff records reported.</i></p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #d9e1f2;"> <th style="width: 5%;">### - District Name</th> <th style="width: 65%;">Job Class Category Description</th> <th style="width: 15%;">Mode Contract Days</th> <th style="width: 15%;">Mode Hours Per Day</th> </tr> </thead> <tbody> <tr><td> </td><td>Bus Drivers (602)</td><td> </td><td> </td></tr> <tr><td> </td><td>Classroom Instruction (201-206)</td><td> </td><td> </td></tr> <tr><td> </td><td>Computer Technology (380-382)</td><td> </td><td> </td></tr> <tr><td> </td><td>Coor./Supr. (107,108)</td><td> </td><td> </td></tr> <tr><td> </td><td>Facility Workers (other 600's)</td><td> </td><td> </td></tr> <tr><td> </td><td>Food Services (607,609)</td><td> </td><td> </td></tr> <tr><td> </td><td>Foreman/Lead Workers (613)</td><td> </td><td> </td></tr> <tr><td> </td><td>General Office Support (501,506,511,515,516)</td><td> </td><td> </td></tr> <tr><td> </td><td>Instructional Support (210-224)</td><td> </td><td> </td></tr> <tr><td> </td><td>Man.Dir.Sup.Coar. (103-104)</td><td> </td><td> </td></tr> <tr><td> </td><td>Office Manager/Supervisor (502,504,509,510)</td><td> </td><td> </td></tr> <tr><td> </td><td>Other Assistants (401-403,406,411,414)</td><td> </td><td> </td></tr> <tr><td> </td><td>Other Instructional Support (231-242)</td><td> </td><td> </td></tr> <tr><td> </td><td>Other Paraprofessionals (405,408-410,420-424)</td><td> </td><td> </td></tr> <tr><td> </td><td>Other Support (505,507)</td><td> </td><td> </td></tr> <tr><td> </td><td>Principals/Asst/Assoc. (105,106)</td><td> </td><td> </td></tr> <tr><td> </td><td>Professional Support (301-371)</td><td> </td><td> </td></tr> <tr><td> </td><td>Security (635,636)</td><td> </td><td> </td></tr> <tr><td> </td><td>Supt/Asst. Supt./BOCES Director (101-102,120)</td><td> </td><td> </td></tr> <tr><td> </td><td>Teaching Assistants (415-419)</td><td> </td><td> </td></tr> <tr><td> </td><td>Vehicle Drivers/Workers (617,629,630)</td><td> </td><td> </td></tr> </tbody> </table> <p><i>Notes/Hints Information: If any job categories have unexpected results, please verify your data with the various detail reports available.</i></p>	### - District Name	Job Class Category Description	Mode Contract Days	Mode Hours Per Day		Bus Drivers (602)				Classroom Instruction (201-206)				Computer Technology (380-382)				Coor./Supr. (107,108)				Facility Workers (other 600's)				Food Services (607,609)				Foreman/Lead Workers (613)				General Office Support (501,506,511,515,516)				Instructional Support (210-224)				Man.Dir.Sup.Coar. (103-104)				Office Manager/Supervisor (502,504,509,510)				Other Assistants (401-403,406,411,414)				Other Instructional Support (231-242)				Other Paraprofessionals (405,408-410,420-424)				Other Support (505,507)				Principals/Asst/Assoc. (105,106)				Professional Support (301-371)				Security (635,636)				Supt/Asst. Supt./BOCES Director (101-102,120)				Teaching Assistants (415-419)				Vehicle Drivers/Workers (617,629,630)		
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Special Education December Count - Staff Reports (including SAM)

Report #	Report Name	Description	Logic/Information																																																																
n/a	Staff: Detail Report: Overall Performance Ratings	This report summarizes the performance ratings for Teachers and Specialized Service Professionals. This data will be from the previous year Staff Evaluation Snapshot.	<p><i>Includes JCCs 202 and 211, 216, 222, 223, 231, 233, 234, 235, 236, 237, 238, and 242.</i></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr style="background-color: #d9d9d9;"> <th style="width: 15%;">Teacher Performance Rating Code</th> <th style="width: 45%;">Teacher Performance Rating</th> <th style="width: 15%;">Percent Teachers</th> <th style="width: 25%;">Teacher Headcount</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">11</td><td>Highly Effective</td><td></td><td></td></tr> <tr><td style="text-align: center;">12</td><td>Effective</td><td></td><td></td></tr> <tr><td style="text-align: center;">13</td><td>Partially Effective</td><td></td><td></td></tr> <tr><td style="text-align: center;">14</td><td>Ineffective</td><td></td><td></td></tr> <tr><td style="text-align: center;">05</td><td>Not Yet Evaluated</td><td></td><td></td></tr> <tr><td style="text-align: center;">06</td><td>Evaluation of teacher was not conducted in prior year</td><td></td><td></td></tr> <tr><td style="text-align: center;">07</td><td>No score</td><td></td><td></td></tr> </tbody> </table> <p>SPECIALIZED SERVICE PROFESSIONALS (SSP) Job Classification Codes 211, 216, 222, 223, 231, 233, 234, 235, 236, 237, 238, and 242</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d9d9d9;"> <th style="width: 15%;">SSP Performance Rating Code</th> <th style="width: 45%;">SSP Performance Evaluation Description</th> <th style="width: 15%;">Percent SSP's</th> <th style="width: 25%;">SSJP Headcount</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">11</td><td>Highly Effective</td><td></td><td></td></tr> <tr><td style="text-align: center;">12</td><td>Effective</td><td></td><td></td></tr> <tr><td style="text-align: center;">13</td><td>Partially Effective</td><td></td><td></td></tr> <tr><td style="text-align: center;">14</td><td>Ineffective</td><td></td><td></td></tr> <tr><td style="text-align: center;">05</td><td>Not Yet Evaluated</td><td></td><td></td></tr> <tr><td style="text-align: center;">06</td><td>Evaluation of SSP was not conducted in prior year</td><td></td><td></td></tr> <tr><td style="text-align: center;">07</td><td>No score</td><td></td><td></td></tr> </tbody> </table> <p>Notes/Hints Information: Performance ratings are required for all teachers, librarians, and interventionists; job class codes 201, 202, 206, 216, 222 and 223, plus all Special Services Providers (SSPs); job class codes 211, 231, 233, 234, 235, 236, 237, 238, and 242.</p>	Teacher Performance Rating Code	Teacher Performance Rating	Percent Teachers	Teacher Headcount	11	Highly Effective			12	Effective			13	Partially Effective			14	Ineffective			05	Not Yet Evaluated			06	Evaluation of teacher was not conducted in prior year			07	No score			SSP Performance Rating Code	SSP Performance Evaluation Description	Percent SSP's	SSJP Headcount	11	Highly Effective			12	Effective			13	Partially Effective			14	Ineffective			05	Not Yet Evaluated			06	Evaluation of SSP was not conducted in prior year			07	No score		
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n/a	Staff: Detail Report: Special Education BOCES Staff Reported	This report lists all the Boces staff reported. This report only populates data for AUs that are Boces.	<p><i>The reporting AU includes a member district who has a Boces District Code = 9035, 9025, 9140, 9030, 9040, 9095, 9045, 9125, 9050, 9055, 9150, 9060, 9075, 9145, 9165.</i></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr style="background-color: #d9d9d9;"> <th style="width: 15%;">Job Classification Code</th> <th style="width: 20%;">Teaching Subject Area</th> <th style="width: 10%;">Name</th> <th style="width: 5%;">FTE</th> <th style="width: 10%;">Employment Status</th> <th style="width: 10%;">Hours Worked Per Day</th> <th style="width: 15%;">Admin Instructional Area</th> <th style="width: 15%;">Grant Project Fund</th> </tr> </thead> <tbody> <tr style="background-color: #4f81bd; color: white;"> <td colspan="8">### Name of BOCES</td> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> <p>Notes/Hints Information: This report will only populate data for AUs with a member district who has a Boces district code.</p>	Job Classification Code	Teaching Subject Area	Name	FTE	Employment Status	Hours Worked Per Day	Admin Instructional Area	Grant Project Fund	### Name of BOCES																																																							
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n/a	Staff: Detail Report: Special Education List by Job Classification Code	This report groups all staff reported by their job class code and calculates an FTE and headcount for each job class code.	<i>Includes all staff records reported.</i>																																																																

Special Education December Count - Staff Reports (including SAM)

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n/a	Staff: Detail Report: Teacher Probationary Status	This report shows the percentage of teachers reported with each of the Probationary Status codes.	<p><i>Probationary Status= 01, 02, 03 Probationary Status will no longer be collected in 2023-2024.</i></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr style="background-color: #d9e1f2;"> <th></th> <th>Count of Teachers</th> <th>% of Teachers</th> </tr> </thead> <tbody> <tr> <td>Probationary Teacher</td> <td> </td> <td> </td> </tr> <tr> <td>Non Probationary Teacher</td> <td> </td> <td> </td> </tr> <tr> <td>At Will</td> <td> </td> <td> </td> </tr> </tbody> </table> <p><i>Notes/Hints Information: Probationary Teachers is defined as: The probationary status of the teacher as defined in district/BOCED policy. The local policy should be compliant with Senate Bill 10-191.</i></p>		Count of Teachers	% of Teachers	Probationary Teacher			Non Probationary Teacher			At Will																																																																																																																																		
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n/a	Staff: Detail Report: Teachers with License Information	This report lists all teachers grouped by school code.	<p><i>Staff with Job Class Codes 202 and 201 (if applicable), plus Employment Status Codes 11, 12, or 13. Students marked Sped Student= '1' in the Student October Snapshot are included in the schoolwide percent low-income students and percent minority students.</i></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr style="background-color: #d9e1f2;"> <th>School</th> <th>Percent Low Income Students</th> <th>Percent Minority Students</th> <th>Teaching Subject Area</th> <th>Name</th> <th>SSN</th> <th>License</th> <th># CLS</th> <th>Demonstrates In-Field Status 1</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	School	Percent Low Income Students	Percent Minority Students	Teaching Subject Area	Name	SSN	License	# CLS	Demonstrates In-Field Status 1																																																																																																																																			
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Special Education December Count - Staff Reports (including SAM)

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			<p>Notes/Hints Information: Each staff assignment record is listed separately. Results for percentage of Low Income and Minority Students is presented at the school level.</p>																																																																																
n/a	Staff: Grant Project Fund Source Summary	This report shows the total FTE and salary reported by Grant Project Fund code.	<p>FTE and Total Salary subtotaled by Grant Project Fund.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr style="background-color: #d9d9d9;"> <th colspan="5">STATE WIDE</th> </tr> <tr style="background-color: #d9d9d9;"> <th>Grant Project Fund</th> <th>Grant Project Fund Name</th> <th>Total FTE</th> <th>Total Salary</th> <th></th> </tr> </thead> <tbody> <tr><td>3130</td><td>ECEA-Special Education</td><td></td><td></td><td></td></tr> <tr><td>3131</td><td>ECEA - Special Education Preschool</td><td></td><td></td><td></td></tr> <tr><td>3899</td><td>School to Work Alliance Program (SWAP)</td><td></td><td></td><td></td></tr> <tr><td>4027</td><td>IDEA - Part B (Formula)</td><td></td><td></td><td></td></tr> <tr><td>5003</td><td>Medicaid</td><td></td><td></td><td></td></tr> <tr style="background-color: #d9d9d9;"><td colspan="5">Overall - Total</td></tr> <tr><td colspan="5"> </td></tr> <tr style="background-color: #d9d9d9;"> <th>Administrative Unit</th> <th>Grant Project Fund</th> <th>Grant Project Fund Name</th> <th>Total FTE</th> <th>Total Salary</th> </tr> <tr><td>#### -AU Name</td><td>3130</td><td>ECEA-Special Education</td><td></td><td></td></tr> <tr><td></td><td>3131</td><td>ECEA - Special Education Preschool</td><td></td><td></td></tr> <tr><td></td><td>3899</td><td>School to Work Alliance Program (SWAP)</td><td></td><td></td></tr> <tr><td></td><td>4027</td><td>IDEA - Part B (Formula)</td><td></td><td></td></tr> <tr><td></td><td>5003</td><td>Medicaid</td><td></td><td></td></tr> <tr style="background-color: #d9d9d9;"><td colspan="5">#### - AU Name - Total</td></tr> </tbody> </table> <p>Notes/Hints Information: Please note that for AU users the Statewide results will equal the AU results. The Statewide part of the table only presents actual statewide data for state users with CDE Admin rights.</p>	STATE WIDE					Grant Project Fund	Grant Project Fund Name	Total FTE	Total Salary		3130	ECEA-Special Education				3131	ECEA - Special Education Preschool				3899	School to Work Alliance Program (SWAP)				4027	IDEA - Part B (Formula)				5003	Medicaid				Overall - Total										Administrative Unit	Grant Project Fund	Grant Project Fund Name	Total FTE	Total Salary	#### -AU Name	3130	ECEA-Special Education				3131	ECEA - Special Education Preschool				3899	School to Work Alliance Program (SWAP)				4027	IDEA - Part B (Formula)				5003	Medicaid			#### - AU Name - Total				
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n/a	Staff: Staff with FTE below 0.01 or higher than 1.7	This report lists staff records where a staff person's total FTE is either below 0.01 or above 1.7.	<p>All snapshot records for any staff with total calculated FTE below 0.01 or above 1.7. (DC157 the FTE for an individual must be between .005 and 1.71.)</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr style="background-color: #d9d9d9;"> <th>Admin Unit Code</th> <th>School Code</th> <th>SSN Staff</th> <th>EDID</th> <th>Last Name Staff</th> <th>First Name Staff</th> <th>Job Classification Code</th> <th>Teaching Subject Area</th> <th>Hours Worked Per Day</th> <th>Number of Contract Days</th> <th>Base Salary</th> <th>FTE</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr style="background-color: #d9d9d9;"><td colspan="11">Total FTE</td></tr> </tbody> </table> <p>Notes/Hints Information: Please review these records to be sure the data is reported correctly. Hours per day and salary should be split appropriately between a staff person's assignment records. Each staff assignment record should reflect just the number of hours per day and the portion of salary that is attributed to the assignment.</p>	Admin Unit Code	School Code	SSN Staff	EDID	Last Name Staff	First Name Staff	Job Classification Code	Teaching Subject Area	Hours Worked Per Day	Number of Contract Days	Base Salary	FTE																																					Total FTE																															
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n/a	Staff: Summary by Grant Project Code Report	This report lists each staff, their FTE and salary associated with each grant fund code. Data is sorted by grant fund code.	<p>All staff reported with FTE and total salary sorted by grant fund code.</p>																																																																																

Special Education December Count - Staff Reports (including SAM)

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