Minutes

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EDAC

Colorado Department of Education EDAC Committee

June 4, 2021 Retreat
9:30 a.m. – 1:30 p.m.
Broadmoor Resort
Penrose House Conference Center
1661 Mesa Ave
Colorado Springs, CO 80906

Meeting called by:	**Education Data Advisory Committee**
Type of meeting:	Meeting Retreat
Facilitator:	Jan Rose Petro
Note taker:	Debbie Puccetti
Timekeeper:	

Attendees:		
	Janice Cook	Mina Parthasarathy
	Mimi Livermore	Marcia Bohannon
	Cheryl Taylor	Jan Petro
	Lazlo Hunt (Virtual) attended in AM	Debbie Puccetti
	Patrick Mount (Virtual)	Andrew Pippin
	Loraine Saffer (Virtual)	

Agenda topics

General Business

- Meeting Minutes May 7, 2021, **Approved**
- May 11, 2021 – Special Emergency EDAC Meeting
  - IN! – IHE-101 Inclusive Higher Education Survey **(approved)** Jan reviewed this
- EDAC Credit Renewal Cheryl Taylor is the only one that needs Credit Renewal.
- EDAC Past Pandemic Credit Renewal Will work with other members when they are in person.
- Biennial Process - Approved Forms submitted for review? Discussed the process when a change takes place, review when the need presents, approve as a biennial review. Would this reset the window? If review is in midyear push to fall or spring? Suggested two-time frames Fall or Spring. Discussed the outcome as to when the next meeting would take place. Keep the Biennial review on the original time frame. Goal is not to make the time longer before the next biennial review. Group agreed to keep the original biennial review date. Reevaluate if the collection comes in between the review dates, possible two years in row, then the collection would come from biennial review calendar. Jan will create verbiage and bring to the Sept Meeting.
- Format for Future Meetings – Two resignations were presented – virtual, meet in person, or a combination of the two. Phone is difficult, possible Teams. Discussed a hybrid type of meeting,

some liked in person as well. Discussed speakers and an owl camera so that the members can see and hear the speakers. Discuss quorum to be in person. How do we know who will be attending in person, ensure that those that will be in person are in attendance? Each member gave their input as far as hybrid or in person or a combination of the meetings. All members would prefer to be in person but have the capability to join remotely if needed. Possible give members a 24-hour window if bad weather is predicted. 48 hours is in the bylaws, Jan to review and bring bylaws to the Sept meeting. Discussed if the first Friday of the month is set in stone, but members thought its best to stick with the first Friday. Dates will be reviewed in Sept.

- PWR Graduation guidelines QAS Score move to advanced can they put QAS/AAAF Jan informed members that this would not need to go to EDAC.
- EDAC Sunsetting Jan explained what this means. Sunsetting is taking place in 2022. Jan is taking care of the documents by July 1st. Legislation will either renew or not. Is this a formality or could EDAC be dissolved? Jan felt it was like a formality. Jan is not expecting any issues. Is there anything that EDAC members could do? Members would like to ask for a 10-year sunset period. Jan will ask the sunsetting committee.

Update Approval
- CGA-197 Title 1 Reallocated Funds Assistance Grant **Approved**
- SOC-103 Charter School Program Grant Request for Application **Approved**
- SOC-103A **Approved**
- SOC-103B **Approved**
- SOC-103C **Approved**

Proposed Legislation

State Board Rules
- 1 CCR 301-1 Administration of Statewide Accountability Measures for the Colorado Public School System, Charter School Bought this to the members attention, no discussion or comment by the committee

15 Minutes	SPS-135 UIP Template (update with changes)	Kirby Stein

Overview:
  The Unified Improvement Plan (UIP) streamlines federal and state improvement planning requirements for schools and districts. The programs include state accountability, ESSA accountability (e.g., comprehensive support), Gifted Program, and several grants (e.g., EASI school improvement grant application including Diagnostic Review and Planning, Turnaround Network, Connect for Success, Pathways Grant, State Turnaround Leaders).
Data Element Changes:

Change; Timeline - Public posting shift to October 15, 2021 for all schools and districts: Continuing implementation of responses to COVID 19 from spring of 2020, a permanent timeline shift for UIP public posting and submission for UIP review is being fully implemented for the 2021-22 school year. Additional information about the timeline shift can be found here. Text is being changed to clarify for schools and districts what dates apply specifically to them.

Removal; READ Collection: Collection for READ instructional reporting will shift from UIP online system to data pipeline. In the initial year of implementing the READ requirement, districts were asked to submit information through the UIP online platform. To further streamline the collection and align processes, the information will now be collected through data pipeline.

Removal; 21$_{st}$ CCLC: Removing requirements for 21$_{st}$ CCLC grant program. In reflecting on goals, expectations for grant alignment will not be reviewed. Schools are encouraged to continue to identify how the 21stCCLC grant furthers school improvement efforts.

Addition; COVID 19 Reflection: New Tab in Online Systems to provide context regarding COVID impacts. A tab has been added to the UIP template for districts to provide information on the context and needs related to COVID impacts. **This is an optional submission and will not be publicly posted with the district plan.** The prompts are 1) Practices that are working well 2) Pain points and 3) Needs to communicate to policy makers
Functionality Change: Edit and delete features for unassociated Root Causes have been added. Previously, the only way to edit or remove Root Causes that were not associated with a Priority Performance Challenge was to add the Root Cause then delete. Now users can view all Root Causes that are unassociated and edit and delete as necessary.

Display Change; Executive Summary: The public plan executive summary section has been shortened. The executive summary that comprises the initial PDF version of the UIP has been streamlined to reduce the overall length of the PDF report and provide some consistency with the relationship among the priority performance challenges, root causes and major improvement strategies reflected to users of the online system.

Display Change; UIP Home Tabs: Tab titles have been shortened. All section

headers no longer include "Section I, Section II, Section III, Section IV."

Display Change; UIP Information and Requirements: Former Section I and II tabs have been streamlined. Former tabs "Section I: Summary of School/District" and "Section II UIP Info" have been combined into one tab called "School Requirements and Information" with two sub tabs labeled "School/District Summary and Requirements" and "School/District Information and Contacts."

Change; Notable Trend Yes/No option: The notable Trend Yes/No button has been removed in order to simplify the trend analysis section. All Trends will appear in the plan.

Kirby went through the changes through a Power Point Presentation. Schools have already been doing COVID reflection; adds an additional burden and long-term impact incorporate in a school improvement plan rather than in an isolated tab. Timing of the due date, can submit earlier, trying to roll over the template so districts can work on this earlier. If completed in the spring new incoming personal should have input. Some data is not available in spring, so may not be looking at complete data set. Available to submit the plan earlier than they are implementing it. Kirby will upload the PPT into Syncplicity.

Motion: Approved

15 minutes	• OFP-144 ESEA Monitoring Desk Review Evaluation Tool, ESSA Monitoring Process and Protocols	Tammy Giessinger Michelle Prael

Overview: Any State Educational Agency that receives funds under federal law is required to conduct monitoring of the sub-recipients use of funds and to ensure they are implementing programs in compliance with federal statute and regulations. CDE receives approximately $200 million per year under ESSA and has received close to $2 billion under federal emergency stimulus funds and is therefore required to monitor the sub-recipients of funds under each program, which includes districts, BOCES, Administrative Units, Facility Schools, Indian Tribes, and Division of Youth Services.

Discussion: Tammy explained a summary of the evaluation tool. Question about the selection in the monitoring tool. Allow district to submit evidence so there is not a separate process, they will be combined. Who is responsible for the burden of work? Process notification letter, program requirements, no one would be responsible, differentiate the process, at most 10-12 minutes. Do we have to complete the ESSA monitor again? The CDE Unit would let the districts know as it is specific to ESSER. Sometimes districts would complete both process at the same time or ESSER monitoring on its own.

Conclusion: **Approved**

Minutes	2020-2021 Annual Report	
Overview: Discussed the annual report for the 2020-2021		
Discussion:		
Conclusion:		