

POLICY WORKSHEET

Policy: Displays and Exhibits

Why should the Library create or authorize displays and exhibits?

What kind of materials are appropriate/inappropriate?

How do displays and exhibits support the library's vision and mission?

Objective(s):

- To establish the conditions and context in which Smith Library provides space for community display and art exhibits from external groups.

Service Philosophy:

Smith Library wants to be a good community partner and encourage sharing materials with the public. The library would like to serve as a center for local history development and help blooming artists have a venue to display their works. We believe in reflecting the needs, interests, and points of view of all the members of the community.

Definitions:

What is an exhibit?

What is a display?

Table top displays

Posters

Painting

Flyers

Brochures

Personal notices

Implications for Implementation:

We recognize that we have a limited amount of space to be able to share materials – how will we address this?

How will staff determine what is relevant and appropriate?

Who will be in charge of this service?

Who is responsible for installation?

What rules need to be put into place?

Do we need a liability form?

Can people sell their items in the library?

Do the works need to be identified by name?

How long will the display and exhibit be allowed?

Display and Exhibit Policy

Policy Statement

To establish the conditions and context within which the Huron County Library provides space for community display and art exhibits from external groups.

Definitions

Displays and exhibits include but are not limited to table top displays, posters, paintings and personal collections.

Responsibility for Implementation

The responsibility for the implementation of this policy lies with the County Librarian, acting according to the general policy established by the Board. This authority may be delegated to other staff by the County Librarian.

Regulations

1. **General Principles.** Through its collections the Huron County Library seeks to reflect the needs, interests and points of view of all its communities. The Huron County Library may also provide public exhibition space to meet the specific needs of the community, local historians and artists within the County of Huron. By providing this space to the public the library helps promote local history and artists in the community. This free exhibition space enables the library to participate in the cultural and creative life of the community.
2. **Selection criteria.** All exhibits, whether generated by library staff or the public, will be considered based on the following:
 - Relevance to Huron County Library vision, mission and values
 - Historical or regional relevance
 - Artistic expression
 - Relation to other events or exhibits in the community
 - Appropriateness to the library environment
 - Attention of viewers and the public
 - Ease of installation
 - Availability of library space

The Huron County Library has the right to refuse any work which does not fit within some or any of the above selection criteria.

Citations

Public Libraries Act, R.S.O. 1990, c. P. 44 Section 23 (4)

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