



COLORADO
Department of Education
Colorado State Library

State Grants to Libraries Overview and Q&A FY2022-2023




1



**Brought to you
by...**

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2

Today's Topics

- Overview
- The Who, What (and Whatnot), Where, Why, When, and How (and How Much!)
- Frequently Asked Questions
- Your Questions

3

Overview

- ▶ Statute (C.R.S. 24-90-401)
- ▶ Funded 2001-2003
- ▶ Renewed in 2013: \$2M
 - ▶ Emphasis: educational materials
- ▶ 2015: \$2.5M
- ▶ 2019: \$3M
 - ▶ Early literacy footnote removed
- ▶ 2020: \$2.5M
 - ▶ Reduced due to pandemic concerns
- ▶ 2022: \$3M

4

The Who and the Where

2022-2023

Academic Libraries

- [Academic Library Eligibility Form \(PDF\)](#)
- [Academic Library Guidelines \(PDF\)](#)

Public Libraries

- [Public Library Eligibility Form \(PDF\)](#)
- [Public Library Guidelines \(PDF\)](#)

School Libraries (K-12)

- [School Library Eligibility Form \(PDF\)](#)
- [School Library Guidelines \(PDF\)](#)

www.cde.state.co.us/cdelib/StateGrants

5



eBook

The What

“Educational resources to support efforts to improve literacy and learning, and other education-related needs identified by the grantee...”



6

The What (and Whatnot)

“Educational resources to support efforts to improve literacy and learning, and other education-related needs identified by the grantee...”

Eligible?	
Yes	No
✓	

PLEASE refer to the Eligible Purchases Checklist before spending the grant!

www.cde.state.co.us/cdelib/stategrants-eligibleuses

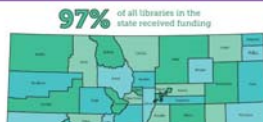
7

3. Please write in the AMOUNT PAID for each format purchased with the grant funding. (This should total the amount of your grant - your answer to Q2.) *

<input type="text"/>	BOOKS - print
<input type="text"/>	BOOKS - e-books
<input type="text"/>	BOOKS - audio books
<input type="text"/>	BOOKS - audio e-books
<input type="text"/>	Electronic Database
<input type="text"/>	DVDs/Blu-Rays
<input type="text"/>	Magazine/Periodical Subscriptions
<input type="text"/>	Technology
<input type="text"/>	Other

6. Please describe any benefits or other ways that the State Grants to Libraries funding impacted your community, students, services, or staff. This may include a story about someone who benefited from the grant-funded items, or any data you may have collected. See below for examples. *

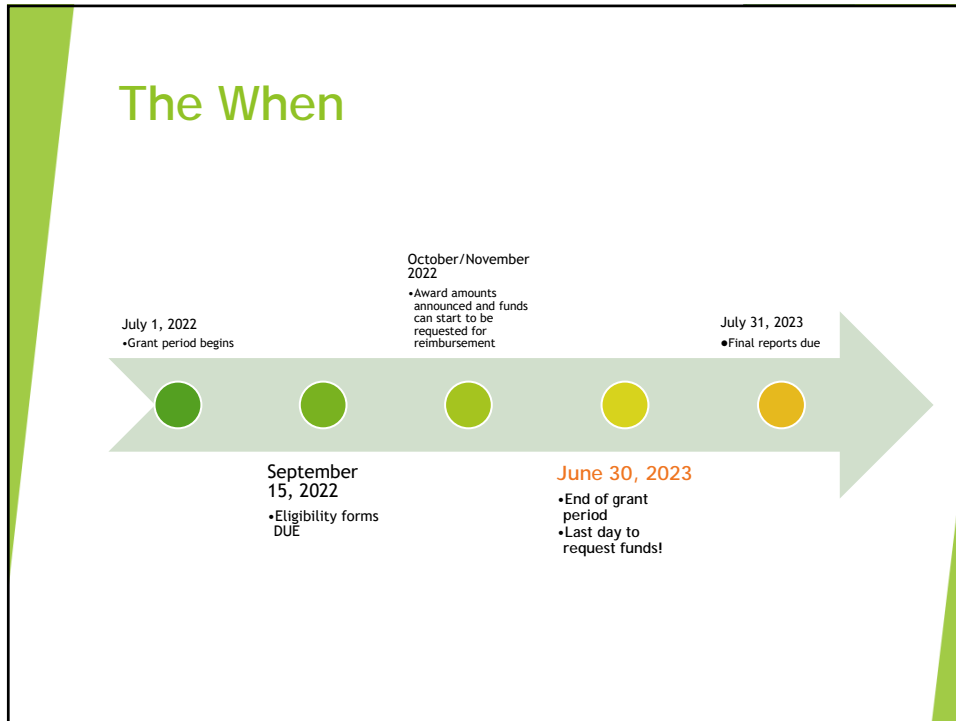
2021-22 Distribution of State Grants to Libraries



The Why

“To obtain educational resources they would otherwise be unable to afford, to the end that the state will receive the corresponding benefits of a better educated and informed population.”

8



9

The How (and How Much!)

- ▶ Eligibility Forms
 - ▶ Confirm Eligibility Requirements (Yes/No)
 - ▶ Maintenance of Effort (Collections Budget \$\$)
 - ▶ Signatures
 - ▶ A Fillable PDF document
- ▶ Funding Allocation
 - ▶ \$4,500 minimum
 - ▶ Funding Allocation Chart under Announcements

Your Population/ Enrollment	Projected Award Amount
1-999	\$4,500
1,000-4,999	\$5,000
5,000-9,999	\$5,500
10,000+	\$5,500 + \$0.23/per capita

10

The How requesting your funds

- ▶ Funds must be requested on a reimbursement basis
- ▶ Nothing will be sent without a request
- ▶ The request for funds/drawdown form is online
- ▶ Two-step process: initial request and then verification
- ▶ Invoices/receipts are not required for submission with your request
- ▶ Last day to request funds is June 30, 2023

11

The How requesting your funds

Link to online request for funds form can be located on the State Grants to Libraries Request for Funds page:

<http://www.cde.state.co.us/cdelib/stategrants-requestforfunds>

Request for Funds Form:
State Grants to Libraries

Last day to request funds: June 30, 2023
Funds are to be requested on a reimbursement basis

Select your library type *

Funding Approved * ⓘ

Expenditures to Date (do not include obligations or encumbrances) * ⓘ

Previously Requested Funds * ⓘ

Total Amount of Current Request:
"Expenditures to Date" minus "Previously Requested Funds" ⓘ
0.00

Name of Person Preparing Report * ⓘ Phone # of Person Preparing Report: * ⓘ

Person Preparing the Report Email Address: ⓘ

Name & Title of Authorized Representative: * ⓘ

Enter the Email address of the Authorized Representative listed above who will review, approve, and submit this Request For Funds: *

12

The How requesting your funds - example 1

Request for Funds Form:
State Grants to Libraries

Last day to request funds: June 30, 2023
Funds are to be requested on a reimbursement basis

Select your library type *
Academic ▼

Select your academic institution: * ⓘ
Fort Lewis College ▼

Funding Approved * ⓘ
5000

Expenditures to Date (do not include obligations or encumbrances): * ⓘ
1700

Previously Requested Funds: * ⓘ
0

Total Amount of Current Request:
"Expenditures to Date" minus "Previously Requested Funds" ⓘ
1700.00

13

The How requesting your funds - example 2

Request for Funds Form:
State Grants to Libraries

Last day to request funds: June 30, 2023
Funds are to be requested on a reimbursement basis

Select your library type *
Academic ▼

Select your academic institution: * ⓘ
Fort Lewis College ▼

Funding Approved * ⓘ
5000

Expenditures to Date (do not include obligations or encumbrances): * ⓘ
3900

Previously Requested Funds: * ⓘ
1700

Total Amount of Current Request:
"Expenditures to Date" minus "Previously Requested Funds" ⓘ
2200.00

14

The How requesting your funds - verification

Last day to request funds: June 30, 2023
Funds are to be requested on a reimbursement basis

Select your library type*
Academic

Select your academic institution*
Fort Lewis College

Funding Approved*
5000

Expenditures to Date (do not include obligations or encumbrances)*
3900.00

Previously Requested Funds*
1700.00

Total Amount of Current Request:
Expenditures to Date minus *Previously Requested Funds*
2200.00 [Calculate](#)

Person who prepared initial request* Phone # of person who prepared initial request*
Melissa Carlson 3036664910

Email of person who prepared the initial request*
carlson_m@cle.state.co.us

Name & Title of Authorized Representative*
Melissa Carlson Program Man

Email address for authorized representative*
carlson_m@cle.state.co.us

By checking this box, I certify to the best of my knowledge and belief that the report is true, complete and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the award.
 I agree with the above statement.

By checking this box, I ensure that I am authorized to submit Request for Funds forms on behalf of my district/organization.*
 Yes

Enter Authorized Representative's 4 digit code*
1234

15

Big Takeaways for 2022-2023

- ▶ There are 3 items each grantee will need to submit throughout the course of the grant cycle:
 - ▶ Eligibility form
 - ▶ At least one request for funds
 - ▶ Final report detailing how the funds were spent
- ▶ Refer to the State Grants website
 - ▶ All deadlines are listed and links to the forms you need
- ▶ Funds must be requested on a reimbursement basis
- ▶ Last day to request funds is **June 30, 2023!**

16

Frequently Asked Questions

www.cde.state.co.us/cdelib/faq-stategrants

Frequently Asked Questions - State Grants

Contents:

- | | | |
|--|---|---|
| A. Funding Questions | E. Uses of Funds | H. Population/Enrollment Counts |
| B. Filling Out and Submitting Form | F. Internet Filtering | I. Definitions |
| C. Eligibility | G. Colorado Libraries Collaborate | J. General Information |
| D. Maintenance of Effort | | |

Email Melissa at carlson_m@cde.state.co.us

17

Frequently Asked Questions



“Who should fill out the eligibility form and sign it?”

18

Frequently Asked Questions

“What happens if my current year budget is less than last year?”

The form says you’ll ask for additional information. What info will you want?”



19

Frequently Asked Questions



“Can I use the money for a database even if the subscription would go through December 2023?”

20



21

Contact Information

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State Grants website:
www.cde.state.co.us/cdelib/stategrants
Or
www.coloradostatelibrary.org/stategrants

22