SAM.gov DUNS Number Transition

GSA will be transitioning from the use of DUNS numbers to Unique Entity ID (UEI) on April 4, 2022.

- Used to identify entities registered/receiving Federal funds, either as a Prime Recipient or a subawardee.
- CDE is required to report ALL federal awards above $30,000 for each entity we award.
- DUNS/UEIs are required for all federal fund recipients, regardless of type of business (i.e., district, nonpublic school, non-profit, etc).
- Beginning April 4th, only the UEI will be required for federal award applications and award letters. A DUNS number will no longer be required for federal awards, however, your entity may require the use of the number for other financial transactions.
- The transition will not impact your renewal date.

Two ways to manage the transition:

1. If your entity already has a DUNS number (prior to this transition, in order to receive federal funds through CDE, you must already have one) **AND** you are registered with SAM.gov website, you don't need to do anything additional. Your transition will happen seamlessly.

   ✓ You will want to login to SAM.gov and verify your Unique ID as well as the other information.
   ✓ You MUST continue to renew your registration annually. CDE cannot award a grant if your DUNS/UEI is expired.

2. If you have a DUNS number but you have **NOT** registered within SAM.gov, you must do so **BEFORE APRIL 1!**

   ✓ Choose Register Your Entity and enter your DUNS number and other required information, then indicate request UEI.
   ✓ Video for instructions: https://www.youtube.com/watch?v=4Hqs_L0B5kI

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Please log in to SAM.gov to ensure that you have been assigned a UEI, as ALL DUNS NUMBERS will be removed after 4/4/2022. Not registering for SAM.gov and ensuring you have been assigned or requested a UEI could result in a delay of federal awards.

SAM.gov Account

- Anyone can sign up for a SAM.gov account

- An email address, password, and multifactor authentication method are all that's required

- Takes only a few minutes to set up at Login.gov

- Gives access to SAM.gov data and other functionalities related to searching, viewing, and downloading government award data

Unique Entity ID (SAM)

- The alphanumeric identifier used by the government to identify organizations and businesses

- Requires a SAM.gov account

- Today, requires validation of a DUNS Number, legal business name, and physical address

- Used in some federal award processes, such as subcontract reporting

SAM.gov DUNS Number Transition

Login to view your SAM.gov registration by visiting SAM.gov. Below is what you will see when you login to your SAM.gov account for your entity, you will want to record your UEI.

					Entity
● Active Registration					

DUNS Unique Entity ID
073403073

SAM Unique Entity ID
C4LGALPZ6NE5

CAGE Code
4FVF4

Physical Address
4700 S YOSEMITE ST Ste
223, Greenwood Village, CO
80111 USA

Expiration Date
Jan 28, 2023

Purpose of Registration
Federal Assistance Awards

RESTRICTED REGISTRATIONS

Many entities, when initially registering their DUNS with SAM.gov, indicated their registration was RESTRICTED. This does not allow anyone to search the entity's DUNS number and see any exceptions or expiration dates and may also affect our FFATA reporting.

If possible, please remove the restricted indicator. If your entity remains restricted, CDE will not be able to award any federal funds until the entity sends us a screenshot of their registration showing there are no exceptions and current registration.

SAM.gov DUNS Number Transition

Questions?

How to view your UEI?
[How to view my Unique Entity Identifier?](#)

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