



**Vision**

*All students in Colorado will become educated and productive citizens capable of succeeding in society, the workforce, and life.*

**Goals**

*Every student, every step of the way*



**Date & Time:**

February 8, 2018  
2:00 p.m. – 4:30 p.m.

**Location:**

201 E. Colfax Ave. Rm. 101  
Denver, CO 80203

**Capital Construction Assistance Board Members**

Tim Reed – Chair  
Kathy Gebhardt – Vice Chair  
Brian Amack

Margi Ammon  
Denise Pearson  
Ken Haptonstall

Cyndi Wright  
Scott Stevens  
Roger Good

- I. Call to Order – 2:30p.m.
- II. Pledge of Allegiance
- III. Roll Call – Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall, Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed  
CDE Staff: Andy Stine, Anna Fitzer, Dustin Guerin, Cheryl Honigsberg, Ashley Moretti, Jay Hoskinson, Julia Fitzpatrick, Jennifer Okes  
Attorney General’s Office: Robin Cochran
- IV. Approve Agenda  
Ken Haptonstall suggested the Small vs. Large Projects discussion item be moved to an action item.  
Motion by: Cyndi Wright  
2<sup>nd</sup> by: Brian Amack  
All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall, Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed  
All opposed: None
- V. Approve Previous Meeting Minutes from January 11, 2018  
Motion by: Roger Good  
2<sup>nd</sup> by: Ken Haptonstall  
All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall, Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed  
All opposed: None
- VI. Board Report  
Kathy Gebhardt mentioned her, Andy Stine, and Tim Reed gave a presentation to the Senate Education Committee about the BEST Program. She also stated SB18-1070 hearing has been scheduled for Monday February 12, 2018. Both representatives supporting the bill want to postpone the hearing so they can talk to their caucuses about it. Kathy will update the CCAB if it is postponed. The Colorado Association School Executives (CASE) voted to support the SB18-1070. Senator Pabon wrote to the Colorado Association School Boards (CASB) requesting they email their members to apply to technology grants. Kathy Gebhardt changed the language to say “apply for grants

which include technology”.

## VII. Director’s Report

Colorado Lottery, State Land Board, and Department of Revenue will be presenting program updates to the CCAB. HB18-1198 was introduced this week. It requires boards to implement written policies on how to be a member of a state appointed board. Andy will be contributing to the fiscal note.

The Capital Development Committee discussed a potential bill that requires BEST grants to have plans for buildings that will be vacated by school districts.

The State Board of Education voted to support SB 18-1070.

Division staff completed the annual report for the Charter School Capital Construction Program. It was distributed to all education committees. The BEST program annual report is still in the works. It is due February 15, 2018.

Andy traveled to the southwest part of the state with Anna Fitzer to visit school districts.

There has been continuous conversation about how Division staff can do more outreach. Division staff is looking at possible vendor/presenter opportunities.

The BEST program has a twitter hashtag #BESTschoolsCO

Division staff are currently working on the BEST fact sheet. It will be sent to the CCAB to obtain feedback

The FY2018-19 grant application closes on February 23, 2018 at 4:00p.m.

Cheryl Honigsberg mentioned Centennial’s FY2008-2009 New PK-12 project had a lot of issues with the new build. The district came back for supplemental grant to revamp the failing systems that couldn’t keep up in the new building. Division staff are now in the process of wrapping up this project and will be closing it out soon.

## VIII. BEST Program Revenue Sources Introductions

- a. Colorado Lottery – Collin Waters, Community Relations Specialists gave a program update for the CCAB.
- b. Colorado Department of Revenue – Marijuana Excise Tax Division – Paul Northrup, Deputy Director Taxation, gave a program update for the CCAB.
- c. Colorado State Land Board – Bill Ryan, Director of the State Land Board, gave a program update for the CCAB.

## IX. Discussion Items

- a. Policy to Address Public Comment  
Ashley Moretti explained this policy addresses the CCAB’s want for a formal public comment policy. Division staff decided it was best for the policy to mirror the State Board of Education’s policy for public comment. There were no comments on the draft policy. The CCAB will adopt the policy at the March 8, 2018 meeting.
- b. Ways to Provide Feedback Forms at the May Grant Selection Meeting  
Ashley Moretti explained that Division Staff came up with the following ways to engage applicant participation in the feedback survey:
  - Create a catchy URL
  - Add URL link to the May meeting agenda, WiFi instructions sign, meeting sign in sheet, presenter sign in sheet
  - Create small flyers with the URL
  - Post the URL on screens during breaks at the May meeting
  - Email all email address collected with a link to the survey

## X. Action Items

### a. Small vs. Large Projects (Two lists)

Andy Stine stated Division staff believe one list is the best option. Rarely do small projects ask if it's worth to apply for a BEST grant. Most of the concern comes from large scope projects. Division staff is also concerned about negative feedback and if two-lists is still objective. If the CCAB decided to implement two lists, Division staff recommend the two lists be organized by scope, not dollar amount. The CCAB does have the power to create a new prioritization process. The AG's office suggest this would require a rule change and could not happen in time for the FY 2018-19 cycle. Andy recommended doing one list this year, and start the process for two lists to be effective next cycle.

The CCAB discussed the pro's and con's for doing two lists and reflected back on the process the CCAB had to do two lists in the past.

An informal survey was conducted to see if there was enough interest from CCAB members to continue the conversation about two lists. The CCAB decided to table this item to be able to discuss it at a future meeting.

Motion by: Scott Stevens

2<sup>nd</sup> by: Ken Haptonstall

All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall, Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed

All opposed: None

### b. Adopt Updated Policy - Source of Match and Unused Funds for Lease-Purchase Grants

Motion by: Denise Pearson

2<sup>nd</sup> by: Ken Haptonstall

All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall, Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed

All opposed: None

### c. Amend BEST Financial Assistance Cycle Timeline FY2018-19

Motion by: Ken Haptonstall

2<sup>nd</sup> by: Cyndi Wright

All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall, Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed

All opposed: None

## XI. Executive Session – 4:07p.m. – 4:45p.m.

Motion by: Roger Good

Second by: Ken Haptonstall

All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall, Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed

All opposed: None

### a. Public School Capital Construction Assistance Board will convene an Executive Session under section § 24-6-402(3)(a)(II), C.R.S., concerning specific claims and for purposes of receiving legal advice on specific legal questions regarding the application of certain statutes and regulations to BEST Board grants.

The CCAB exited executive to have a more detailed conversation around Ouray School District R-1's need for a grant reserve.

XII. Future Meetings

- March 8 @ 1:00 p.m. Location: 201 E. Colfax Avenue, Room 101, Denver, CO 80203
- April 20 @ TBD Western Slope Superintendents Conference
- May 16-18 @8:00 a.m. – 5:00 p.m. Location: 1829 Denver West Dr. Bldg 27, 5<sup>th</sup> Floor, Golden, CO 80401

XIII. Public Comment – No one was signed up.

XIV. Adjournment – 4:49p.m.

Motion by: Ken Haptonstall

2<sup>nd</sup> by: Kathy Gebhardt

All for: Brian Amack, Margi Ammon, Kathy Gebhardt, Roger Good, Ken Haptonstall, Denise Pearson, Scott Stevens, Cyndi Wright, Tim Reed

All opposed: None

**The mission of the Capital Construction Assistance Board is to protect the health and safety of students, teachers and other persons using public school facilities and maximize student achievement by ensuring that the condition and capacity of public school facilities are sufficient to provide a safe and un-crowded environment that is conducive to student's learning.**