**Public School Capital Construction Assistance Board (CCAB) Meeting Minutes**

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| **Date & Time:** | Thursday, Feb 15, 2024 - 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

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| **Capital Construction Assistance Board Members:** | | |
| Jane Crisler – Chair | Vaishali McCarthy | Lara Vincent |
| Wendy Wyman – Vice Chair | Matt Samelson | Michael Wailes |
| Kevin Haas | Wade Turner | George Welsh |

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 1:10pm |
| II. | **Roll Call:**  Members Present: Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Michael Wailes, Wendy Wyman, Jane Crisler  Absent: Kevin Haas |
| III. | **Approve Agenda:**  Motion moved: Matt Samelson - *Approve agenda as presented.*  Second by: George Welsh  All for: Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Michael Wailes, Wendy Wyman, Jane Crisler  Absent: Kevin Haas  All opposed: None  Motion passed |
| IV. | **Approve Minutes: January 18, 2024**  Motion moved: Wade Turner - *Approve Minutes as written.*  Second by: Vaishali McCarthy  All for: Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Jane Crisler  Abstention: George Welsh, Wendy Wyman  Absent: Kevin Haas  All opposed: None  Motion passed |
| V. | **Board Report:**   * Wendy attended the Walsenburg ribbon cutting ceremony recently. There was great community support for the project and everyone was very grateful to the BEST staff and board. |
| VI. | **Staff Report:**   * Staff is working through and learning the new GAINS grant system. * Finalizing Legislative reports. |
| VII. | **Discussion Items:**   1. August Retreat Priorities/Policy Review    * Andy reviewed the recapture and lease purchase agreement topic.    * The group reviewed and discussed suggested revisions to the BEST Grant Award Letter. 2. May Meeting Prep    * Andy gave an overview of the tentative schedule for the preparations for our May grant review meeting. 3. Legislation Discussion    * There is a possibility of a new draft bill that will assist schools with HVAC needs. This currently does not affect the BEST program or staff.    * It is very early in the discussions of this potential bill. 4. FY25 Initial List of BEST Applicants    * Andy reviewed the list of initial applications received for the FY25 BEST grant round.    * We received approximately 57 grant requests requesting $669 million from BEST with a project total of $955 million.    * 11 projects are requesting over $25 million with the largest request at $64 million (total request of the eleven largest projects is $480 million).    * 18 projects are requesting under $1 million (total of these 18 projects is just over $9 million).    * This list may change as we near the grant review meeting. |
| VIII. | **Future Meetings:**   * March 21, 2024 – Virtual * April 18, 2024 – Virtual * May 13-15, 2024 - Virtual |
| IX. | **Public Comment:**  None |
| X. | **Adjourn:** Meeting Adjourned by Jane Crisler at 1:54pm |