**Public School Capital Construction Assistance Board (CCAB) Meeting Minutes**

|  |  |
| --- | --- |
| **Date & Time:** | Thursday, Feb 15, 2024 - 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

|  |
| --- |
| **Capital Construction Assistance Board Members:** |
| Jane Crisler – Chair | Vaishali McCarthy | Lara Vincent |
| Wendy Wyman – Vice Chair | Matt Samelson | Michael Wailes |
| Kevin Haas | Wade Turner | George Welsh  |

|  |  |
| --- | --- |
| I. | **Call to Order:** Meeting called to order by Jane Crisler at 1:10pm |
| II. | **Roll Call:** Members Present: Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Michael Wailes, Wendy Wyman, Jane CrislerAbsent: Kevin Haas |
| III. | **Approve Agenda:**Motion moved: Matt Samelson - *Approve agenda as presented.*Second by: George WelshAll for: Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Michael Wailes, Wendy Wyman, Jane CrislerAbsent: Kevin HaasAll opposed: NoneMotion passed |
| IV. | **Approve Minutes: January 18, 2024**Motion moved: Wade Turner - *Approve Minutes as written.*Second by: Vaishali McCarthyAll for: Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Jane CrislerAbstention: George Welsh, Wendy WymanAbsent: Kevin HaasAll opposed: NoneMotion passed |
| V. | **Board Report:** * Wendy attended the Walsenburg ribbon cutting ceremony recently. There was great community support for the project and everyone was very grateful to the BEST staff and board.
 |
| VI. | **Staff Report:*** Staff is working through and learning the new GAINS grant system.
* Finalizing Legislative reports.
 |
| VII. | **Discussion Items:**1. August Retreat Priorities/Policy Review
	* Andy reviewed the recapture and lease purchase agreement topic.
	* The group reviewed and discussed suggested revisions to the BEST Grant Award Letter.
2. May Meeting Prep
	* Andy gave an overview of the tentative schedule for the preparations for our May grant review meeting.
3. Legislation Discussion
	* There is a possibility of a new draft bill that will assist schools with HVAC needs. This currently does not affect the BEST program or staff.
	* It is very early in the discussions of this potential bill.
4. FY25 Initial List of BEST Applicants
	* Andy reviewed the list of initial applications received for the FY25 BEST grant round.
	* We received approximately 57 grant requests requesting $669 million from BEST with a project total of $955 million.
	* 11 projects are requesting over $25 million with the largest request at $64 million (total request of the eleven largest projects is $480 million).
	* 18 projects are requesting under $1 million (total of these 18 projects is just over $9 million).
	* This list may change as we near the grant review meeting.
 |
| VIII. | **Future Meetings:** * March 21, 2024 – Virtual
* April 18, 2024 – Virtual
* May 13-15, 2024 - Virtual
 |
| IX. | **Public Comment:** None |
| X. | **Adjourn:** Meeting Adjourned by Jane Crisler at 1:54pm |