**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | Thursday, September 21, 2023 - 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

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| **Capital Construction Assistance Board Members:** |
| Jane Crisler – Chair | Vaishali McCarthy | Michael Wailes |
| Wendy Wyman – Vice Chair | Matt Samelson | George Welsh  |
| Kevin Haas | Lara Vincent |  |

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 1:03pm |
| II. | **Roll Call:** Members Present: Kevin Haas, Vaishali McCarthy, Matt Samelson, Lara Vincent, Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler |
| III. | **Approve Agenda:**Motion moved: Kevin Haas - *Approve agenda as presented.*Second by: Vaishali McCarthyAll for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Lara Vincent, George Welsh, Wendy Wyman, Jane Crisler Absent: Michael WailesAll opposed: NoneMotion passed |
| IV. | **Approve Minutes: August 7-8, 2023**Motion moved: Matt Samelson - *Approve Minutes as written.*Second by: Vaishali McCarthyAll for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Michael Wailes, Wendy Wyman, Jane Crisler Abstain: Lara Vincent, George WelshAll opposed: NoneMotion passed |
| V. | **Board Report:**Nothing to report |
| VI. | **Staff Report:*** The new GAINS grant management system is in the works and should be in place for the upcoming grant round.
* The Rule change hearing will be held at the October meeting.
* Working on filling the last CCAB vacancy. Staff is now at full capacity.
* Andy shared photos from recent Ribbon Cutting ceremonies.
* Matt and Andy presented to the Capital Development Committee on the current status of COP projects and the future of COPs.
* Andy reviewed the SBE work on the review of State Land Board permanent fund and how that may affect Best.
* Andy shared CBS4 report on deteriorating Colorado schools.
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| VII. | **Discussion Items:**1. Staff and Board Introductions
	* Katie Van Kooten, Regional Program Manager and Duane Robinson, Facility Assessor are the newest members of the Capital Construction Staff.
	* George Welsh and Lara Vincent were welcomed as the newest members of the CCAB.
2. Match Weights
	* Staff gave a background on the match weight work that the committee is working on for the new board members.
	* The match subcommittee of the board met on September 12, 2023, and came up with recommendations for the CCAB.
	* The recommendations were reviewed and discussed by the group.
	* Staff will engage stakeholders to gather final input and the plan is to finalize and vote on weights at the October CCAB meeting.
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| VIII. | **Action Items:**1. Approve BEST FY24-25 Timeline

Motion moved: George Welsh - *I move to approve the timeline for FY2024-2025 Building Excellent Schools Today grant awards per the attached.*Second by: Wendy WymanAll for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Lara Vincent, Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler All opposed: NoneMotion passed |
| IX. | **Future Meetings:** * October 19, 2023 – Microsoft Teams
* November 16, 2023 – Microsoft Teams
* December 21, 2023 – Microsoft Teams (or CASB, December 7-9 at the Broadmoor Hotel, CO Springs)
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| X. | **Public Comment:** None |
| XII. | **Adjourn:** Meeting Adjourned by Jane Crisler at 3:13pm |