**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | Thursday, July 20, 2023 - 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

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| **Capital Construction Assistance Board Members:** | | |
| Jane Crisler – Chair | Kevin Haas | Matt Samelson |
| Wendy Wyman – Vice Chair | Vaishali McCarthy | Michael Wailes |

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 1:01pm |
| II. | **Roll Call:**  Members Present: Kevin Haas, Vaishali McCarthy, Michael Wailes, Wendy Wyman  Absent: Jane Crisler, Matt Samelson |
| III. | **Approve Agenda:**  Motion moved: Michael Wailes - *Approve agenda with revisions as discussed.*  Second by: Vaishali McCarthy  All for: Kevin Haas, Vaishali McCarthy, Michael Wailes, Wendy Wyman  Absent: Jane Crisler, Matt Samelson  All opposed: None  Motion passed |
| IV. | **Board Report:**  Nothing to report |
| V. | **Staff Report:**   * Staff have been busy working on supplemental grants and match factors. * The majority of the FY24 BEST contracts are out and fully signed. * Recruiting of CCAB members continues. Interviews with most if not all tomorrow. Hoping to have everything filled by the end of August. |

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| VI. | **Discussion Items:**   1. August Retreat Planning    * Andy reviewed the location and potential agenda items for the upcoming August retreat. 2. Supplemental Grants    * There are a total of 6 round 2 supplemental grant applications.    * The group reviewed the supplemental summary packet and the process of the review meeting in August. 3. Match Factor Update    * Staff gave the CCAB an overview of the updates to statute and how those effect current match factors.    * Staff will create a survey poll to send out to both stakeholders and board members prior to our August retreat to gather input. We will plan to discuss the input we receive and work to make a recommendation on final weights at the August retreat. |
| VII. | **Future Meetings:**   * August 7-8, 2023 – Canon City Middle School, Canon City, CO * September 21, 2023 – CASBO, Vail (September 27-29) * October 19, 2023 – Microsoft Teams |
| VIII. | **Public Comment:**  None |
| IX. | **Adjourn:** Meeting Adjourned by Wendy Wyman at 1:52pm |