**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | August 18-19, 2022, Varying Times |
| **Location:** | Buena Vista High School - Buena Vista, CO |

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| **Capital Construction Assistance Board Members:** | | |
| Jane Crisler – Chair | Kevin Haas | Brett Ridgway |
| Wendy Wyman – Vice Chair | Vaishali McCarthy | Matt Samelson |
| Brian Amack | Allison Pearlman | Michael Wailes |

**Day 1 – August 18, 2022**

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 9:04am |
| II. | **Roll Call:**  Members Present: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler |
| III. | **Approve Agenda:**  Motion moved: Matt Samelson  Second by: Kevin Haas  All for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler  All opposed: None  Motion passed |
| IV. | **Approve Minutes:** May 17, 2022, and May 18-20, 2022  Motion moved: Brian Amack - *Approve minutes as written*  Second by: Kevin Haas  All for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler  All opposed: None  Motion passed |
| V. | **Board Report:**   * Brian Amack: Discussed Central School in Brush. It is now being renovated. |
| VI. | **Staff Report:**   * Global Village Academy and Huerfano School District both recently held their groundbreaking ceremonies marking the beginning of their BEST projects. * Johnstown-Milliken will hold a ribbon cutting ceremony in October. |
| VII. | **Discussion Items:**   1. BEST and Facility Insight Updates:    * Dustin gave an overview of the facility insight program and the progress that has been made in the last year. 2. Lessons Learned from Past Cycle:    * Staff reviewed survey results and discussed the past grant cycle.    * The CCAB provided suggestions for improvement and feedback. 3. Supplementals and Cost Escalations |
| VIII. | **Adjourn:** Meeting Adjourned by Jane Crisler at 4:11pm |

**Day 2 – August 19, 2022**

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 9:02am |
| II. | **Roll Call:**  Members Present: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler |
| III. | **Discussion Items:**   1. JBC Report on BEST Outlays    * Andy reviewed recent inquiries and possible responses and solutions to efficiencies.    * The CCAB offered suggestions and gave feedback. 2. Match Criteria Committee Updates    * Jay gave an overview of the progress of the Match Subcommittee and possible updates and changes to the current match calculation and waiver processes. |
| IV. | **Action Items:**   1. Approve FY24 BEST Grant Timeline:   Motion moved: Allison Pearlman – *I move to change Grant Review meeting dates to May 15th-17th and* *Approve rest of timeline as written*  Second by: Brett Ridgeway  All for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Brett Ridgway, Wendy Wyman, Jane Crisler  Absent: Michael Wailes  All opposed: None  Motion passed |
| V. | **Future Meetings (Discussion Item):**   * + - September Meeting     - October Meeting     - November Meeting     - December Meeting |
| VI. | **Adjourn:** Meeting adjourned by Jane Crisler at 1:07pm |