**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | February 18, 2021, 1-3PM |
| **Location:** | Web – Microsoft Teams |

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| **Capital Construction Assistance Board Members:** | | |
| Scott Stevens - Chair | Vaishali McCarthy | Matt Samelson |
| Jane Crisler – Vice Chair | Allison Pearlman | Michael Wailes |
| Brian Amack | Brett Ridgway | Wendy Wyman |

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| I. | **Call to Order:** Meeting called to order by Scott Stevens at 1:02pm |
| II. | **Roll Call:**  Members Present: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Wendy Wyman, Michael Wailes (1:05pm)  Guests: Jennifer Oakes, CDE, Cathern Smith, AG’s Office, Mattie Prodanovic, Jason Simmons, Hilltop Securities, Eric Rothus, Treasurers Office |
| III. | **Approve Agenda:**  *Approve agenda as presented.*  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Wendy Wyman  All opposed: None  Absent: Michael Wailes  Motion passed |
| IV. | **Approve Previous Meeting Minutes:** January 21, 2021  Motion moved: Matt Samelson - *Approve previous meeting minutes as written.*  Second by: Jane Crisler  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Wendy Wyman  All opposed: None  Absent: Michael Wailes  Motion passed |
| V. | **Board Report:**   * Allison: Aurora Public Schools still navigating the vaccination process. |
| V. | **Directors Report:**   * Congrats to Scott and Jane who have been reappointed by the Governor for another term on the CCAB. * All Legislative reports are complete and have been sent for final internal review. The reports will be posted to the website and shared with the CCAB once the final review is complete. * Andy shared an update on the Animas HS project that was discussed at the January meeting. * Cathern: This will be her last meeting with the CCAB. She will be moving on. She thanked the board and the BEST staff. She expressed how much she enjoyed her time with BEST. |
| VI. | **Action Items:**   1. Executive Session:   Motion moved: Michael Wailes - *I move that the Capital Construction Assistance Board convene in executive session for the purpose of receiving specific legal advice on the fiscal administration of certificates of participation and cash grants in the 2019 grant cycle. Authorization for the Executive Session is in the Open Meeting Law, Section 24-6-402(3)(a)(II), C.R.S.*  Second by: Jane Crisler  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman  All opposed: None  Motion passed. Executive Session entered at 1:14pm  Adjourn Executive Session:  Motion moved: Michael Wailes - *I move that the Capital Construction Assistance Board adjourn from executive session and return to regular session.*  Second by: Brian Amack  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman  All opposed: None  Motion passed. Executive Session Adjourned at 1:52pm |
| VII. | **Discussion Items:**   1. Review list of FY2021-22 Applicants    * Andy reviewed the initial list of applicants and totals for the FY2021-22 grant round. 2. COP Capacity    * Mattie from Hilltop securities gave an overview of the current COP capacity as well as future projections.    * She answered questions from the board related to COP capacity. 3. Assistance Fund Projections    * Andy reviewed the assistance fund options and projections. 4. Air Ventilation/Filtration in Schools    * The board was given an overview of if and how funds can be used for this purpose.    * Board members asked questions and provided feedback on the idea of using BEST funds for this purpose. |
| VII. | **Future Meetings:**   * + March 18, 2021, 1-3pm – Microsoft Teams   + April 15, 2021, 1-3pm – Microsoft Teams   + May 19-21, 2021 – The CCAB and staff will send their preference to Andy for the May meeting format. |
| VIII. | **Public Comment:**  None |
| IX. | **Adjournment:**  Motion moved: Scott Stevens - Adjourn  All for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman  All opposed: None  Motion passed Motion passed. Meeting Adjourned at 3:35pm |