**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | May 13-15, 2020, 8am-5pm |
| **Location:** | Web |

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| **Capital Construction Assistance Board Members:** | | |
| Scott Stevens - Chair | Allison Pearlman | Michael Wailes |
| Jane Crisler – Vice Chair | Denise Pearson | Cyndi Wright |
| Brian Amack | Brett Ridgway | Matt Samelson |

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| I. | **Call to Order:** Meeting called to order by Scott Stevens at 8:41am |
| II. | **Roll Call:**  Members Present: Scott Stevens, Denise Pearson, Matt Samelson, Brian Amack, Jane Crisler, Allison Pearlman, Cyndi Wright, Michael Wailes, Brett Ridgway  Guests: Cathern Smith, AG’s Office |
| III. | **Approve Agenda:**  Scott proposed new start times for Thursday and Friday  Motion moved: Denise Pearson - Approve agenda as amended  Second by: Michael Wailes  All for: Scott Stevens, Denise Pearson, Matt Samelson, Brian Amack, Jane Crisler, Allison Pearlman, Cyndi Wright, Michael Wailes, Brett Ridgway  All opposed: None  Motion passed |
| IV. | **Discussion Items:** (Day 1&2)   1. Overview of Meeting Rules and Processes  * Scott reviewed the rules and meeting process with the group   Motion moved: Denise Pearson - Approve meeting rules & processes  Second by: Brian Amack  All for: Scott Stevens, Denise Pearson, Matt Samelson, Brian Amack, Jane Crisler, Allison Pearlman, Cyndi Wright, Michael Wailes, Brett Ridgway  All opposed: None  Motion passed   1. Grant Request Reviews and Q&A  * The board reviewed and discussed the grant applications and representatives from the districts answered questions. |
| V. | **Action Items**: (Day 3)   1. Adopt FY20-21 COP Capacity:   Motion moved: Denise Pearson – Move to approve the use of no more than $55 million of the net debt service capacity for FY2020-2021 COP projects.  Second by: Brian Amack  All for: Scott Stevens, Denise Pearson, Matt Samelson, Brian Amack, Jane Crisler, Allison Pearlman, Cyndi Wright, Michael Wailes, Brett Ridgway  All opposed: None  Motion passed   1. Adopt FY20-21 Reserve Amount:   Motion moved: Cyndi Wright – Move to direct division staff to use $0 of the appropriated assistance fund dollars to be used to address grant reserves for projects in FY2020-2021.  Second by: Denise Pearson  All for: Scott Stevens, Denise Pearson, Matt Samelson, Brian Amack, Jane Crisler, Allison Pearlman, Cyndi Wright, Michael Wailes, Brett Ridgway  All opposed: None  Motion passed   1. Adopt the FY20-21 BEST Grant Prioritized List:   Tie breaker projects were discussed and voted on for priority order.  Motion moved: Denise Pearson - Move to direct Division staff to submit the prioritized list of BEST Cash grant projects to the State Board of Education based on eligibility, subject to the availability of funds and financing and any other noted conditions, with any adjustments to the grant amount and match amount as may be imposed by C.R.S. 22-43.7-109(10)(a) and with adjustments necessary to maximize use of all eligible appropriations.  Second by: Michael Wailes  All for: Scott Stevens, Denise Pearson, Matt Samelson, Brian Amack, Jane Crisler, Allison Pearlman, Cyndi Wright, Michael Wailes, Brett Ridgway  All opposed: None  Motion passed  Motion moved: Cyndi Wright - Move to direct Division staff to submit the prioritized list of BEST Lease-Purchase grant projects to the State Board of Education and the Capital Development Committee based on eligibility, subject to the availability of funds and financing and any other noted conditions, with any adjustments to the grant amount and match amount as may be imposed by C.R.S. 22-43.7-109(10)(a) and with adjustments necessary to maximize use of all eligible appropriations.  Second by: Brian Amack  All for: Scott Stevens, Denise Pearson, Matt Samelson, Brian Amack, Jane Crisler, Allison Pearlman, Cyndi Wright, Michael Wailes, Brett Ridgway  All opposed: None  Motion passed |
| VI. | **Future Meetings:**  June 18, July 9, August Retreat (two days? 13th and 14th)  Will look at options to move next year’s grant review meeting to the 3rd week in May as to not conflict with the state board meetings. |
| VII. | **Board Report:**  Matt : Thanks to all of the districts for their hard work on this process.  Cyndi: Thanks to all of the applicants for the great applications. Has enjoyed her time serving on the CCAB.  Scott: Thank you to the BEST staff on their hard work with this process.  Thank you to the applicants across the state.  Thank you to both Denise and Cyndi for their time and service to the CCAB. |
| VIII. | **Director’s Report:**   * Thank you to the BEST staff for their hard work on this process under the unique circumstances. * Thank you to all the districts for their help and patience. * Thank you to the CCAB for their time and commitment to the process. * This is Denise and Cyndi’s last grant review meeting. Thank you to both of them for their years of service on the CCAB. |
| VIII. | **Public Comment:**  None |
| X. | **Adjournment:**  Motion moved: Denise Pearson - Adjourn  Second by: Cyndi Wright  All for: Scott Stevens, Denise Pearson, Matt Samelson, Brian Amack, Jane Crisler, Allison Pearlman, Cyndi Wright, Michael Wailes, Brett Ridgway  All opposed: None  Motion passed: Meeting adjourned at 11:01am |