**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | October 16, 2019, 2:30 -5pm |
| **Location:** | Vail Marriot, Vail, CO |

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| **Capital Construction Assistance Board Members:** | | |
| Kathy Gebhardt - Chair | Allison Pearlman | Michael Wailes |
| Scott Stevens – Vice Chair | Denise Pearson | Cyndi Wright |
| Brian Amack | Brett Ridgway | Jane Crisler |

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|  | **Call to Order**:  Meeting called to order by Kathy Gebhardt |
|  | **Pledge of Allegiance** |
|  | **Roll Call**:  Members Present: Kathy Gebhardt, Scott Stevens, Brian Amack, Jane Crisler, Allison Pearlman, Denise Pearson, Brett Ridgeway, Michael Wailes (via phone) |
|  | **Approve Agenda:**  Motion moved: Scott Stevens  Second by: Brian Amack  All for: Denise Pearson, Scott Stevens, Kathy Gebhardt, Jane Crisler, Allison Pearlman, Brian Amack, Brett Ridgeway, Michael Wailes (via phone)  All opposed: None |
|  | **Approve Previous Meeting Minutes from 8/29/19 and 9/12/19:**  Motion moved: Denise Pearson  Second by: Scott Stevens  All for: Denise Pearson, Scott Stevens, Kathy Gebhardt, Jane Crisler, Allison Pearlman, Brian Amack, Brett Ridgeway, Michael Wailes (via phone)  All opposed: None |
|  | **Board Report:**  Scott: Attended ground-breaking for Wray new school. Received flyers for Prop CC.  Denise: Attended West Cliff open house. There were a lot of questions about energy savings. Also attended Deer Trail opening along with Scott. Will be attending the upcoming Saguache ribbon cutting as well.  Kathy: Saguache plans to open a mobile kitchen once their school opens to give back to the community. |
|  | **Director’s Report:**   * Andy thanked the board members for attending groundbreaking and ribbon cutting events. * Spoke at the annual charter school finance seminar, hosted by Schools of Choice. * Spoke to the Association of General Contractors about the future of BEST. * Most staff will be attending the USGBC Green Schools Summit Conference. We will also have a table at this event. November 8th at the Arvada Center. * Andy and Cheryl will attend the SMPS luncheon in November as well. * Brian Amack was reappointed to his next term in September. * Working with Senate President’s Office on nominating a finance expert to CCAB. Welcome suggestions and recommendations for the position. * BEST 10-Year celebration video was revised and shared at CDE all staff meeting. The video was well received. * The topic of advocating for the future of the BEST program and revenue was discussed. Kathy asked that a discussion item be added to the next meeting’s agenda to discuss further. |
|  | **Action Items:**   1. Capital Renewal Reserves Revised Policy:   Motion moved: Denise Pearson – Motion to **not** adopt revised Capital Renewal Reserves policy  Second by: Scott Stevens  All for: Denise Pearson, Scott Stevens, Kathy Gebhardt, Jane Crisler, Allison Pearlman, Brian Amack, Brett Ridgeway, Michael Wailes (via phone)  All opposed: None  Motion passed  \*Andy will work with board member subcommittee to revise the verbiage to the policy and will then be added to the November agenda. |
|  | **Discussion Items:**   1. HB19-1008 Rulemaking Update:  * Rulemaking hearing will be held November 14. Public may testify then. Revisions can be made at that time.  1. SWOT Analysis Results:  * Final list of Strengths, weaknesses, opportunities and threats compiled based on board feedback.  1. Strategic Working Groups:  * List of strategic working groups was reviewed. Many items discussed and priorities narrowed.  1. BEST Applicant Survey Comments:  * Board and staff discussed comments to consider ways to improve the process. |
|  | **Future Meetings:**  **November 14, 2019**, 1-3:30 pm, The Colorado Talking Book Library, Denver, CO  **December 5, 2019** 2:30 – 5pm, The Broadmoor Hotel, CO Springs, CO  **January 9, 2020**, 1-3:30 pm, The Colorado Talking Book Library, Denver, CO |
|  | **Public Comment:**  None |
|  | **Adjournment:**  Motion moved: Scott Stevens  Second by: Denise Pearson  All for: Scott Stevens, Denise Pearson, Kathy Gebhardt, Brian Amack Jane Crisler, Allison Pearlman, Brett Ridgeway  All opposed: None |