Unified Improvement Planning
Guidance for January Submission

January Submission Eligibility

Any school or district who meets at least one of the following criteria is eligible to submit their Unified Improvement Plan (UIP) by January 15th instead of October 15th:
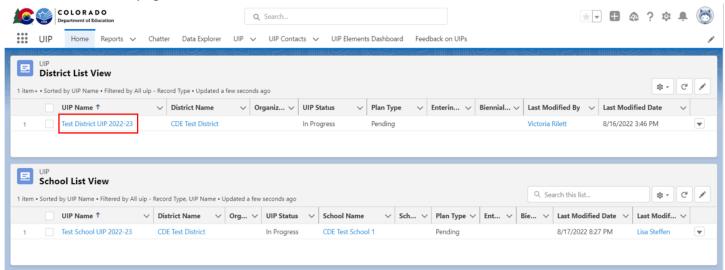
- Newly identified (Year 1) as Priority Improvement or Turnaround based on the School/District Performance Frameworks
- Newly identified as Comprehensive Support based on federal ESSA identifications
- Participating in the Request to Reconsider process

Schools must seek approval from their district to submit in January.
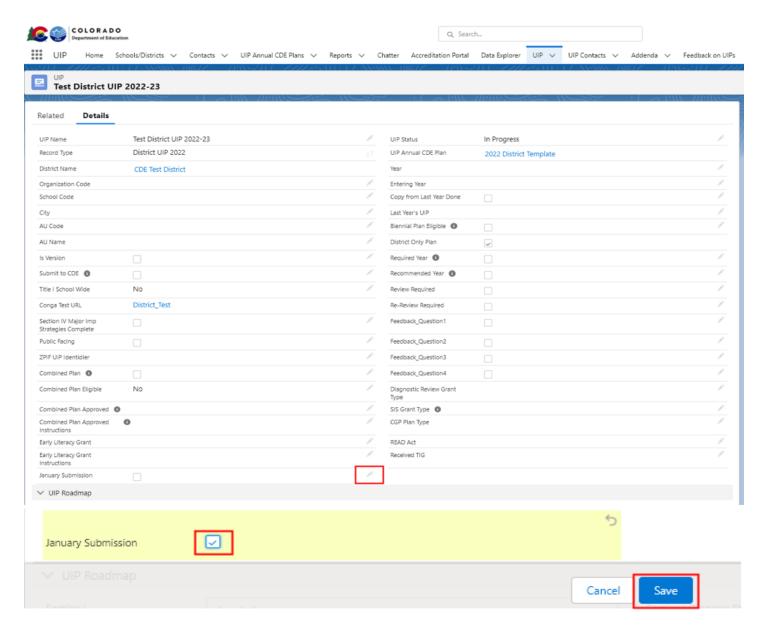
UIP Online System Guidance

Prior to the October submission deadline, District Admins/Users or Accountability Contacts must take the following steps to denote if eligible schools/the district will be submitting their plan in January:

1. Log into the UIP Online System.
2. On the Home Tab, click on the name of the district or school UIP from the List Views to navigate to the UIP's Details page.
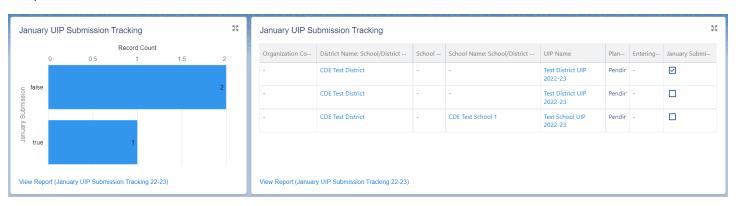

3. On the UIP Details Page, click on the pencil icon next to the "January Submission" checkbox. Check the box and press the Save button.

To track which UIPs have been marked as January Submission, reference the "January UIP Submission Tracking" components of the UIP Dashboard on the Home tab.

WHERE CAN I LEARN MORE?

For additional support, email UIPHelp@cde.state.co.us.